

To: City Council:  
From: Mayor Kesselus

The following information relates to our work on Tuesday night in executive session.

I. Interim City Manager

- A. When Mike resigned, I contacted TML who recommended a company run by Kerry Sweatt that provides interim city managers, city secretaries, etc. Of course, when we decided to keep Steve on as Interim, I discontinued working with him. So, first thing Wednesday morning, I call Mr. Sweat for help. He told me that the person he had originally thought would be a great fit for us is still available and could come on board on August 8.
- B. The following items are offered for your consideration:
  - 1. Copy of Mr. Sweatt's website
  - 2. Letter from Mr. Sweat describing his work and recommendation
  - 3. Email providing information about hourly rate for an interim CM.
  - 4. Resume of his recommended Interim CM.
- C. I will contact Mr. Townsend to arrange for him to meet with us at 6:30 pm on Tuesday in Executive Session.
- D. The council will consider this possibility and make a decision whether to hire him or not.

II. Acting City Attorney

- A. I contacted the three attorneys, each suggested by a different council meeting at our July 26 executive session as a potential short-term acting city attorney. I told them that I didn't know if this would be for a week, a month or what and that we would pay by the hour. I asked them, if they were interested, to write about what they could offer and what would be their hourly charge.
- B. The responses are included.
- C. I believe it is imperative that we select one of this on a short term basis on Tuesday night and then we can begin to figure out a search for a non-interim attorney on the 9<sup>th</sup>.



**Texas First Group** was created to provide **interim management services** for Texas municipalities. **Texas First Group** is owned and operated by **Kerry Sweatt** who has over 50 years' experience in public administration and over 30 years' service as city manager. Additionally, **Texas First Group** has over 250 associates with an average of over 30 years of public administration experience. The company understands the problems of cities that are experiencing a management vacancy and the need for staff leadership and assistance to the Mayor and City Council.

Often cities find themselves in a dilemma when faced with a management vacancy. While the practice of appointing an existing staff member to fill an interim position is common, such action may dilute that individual's ability to perform in either position. Consequently, the efficiency and effectiveness of the organization may be compromised.

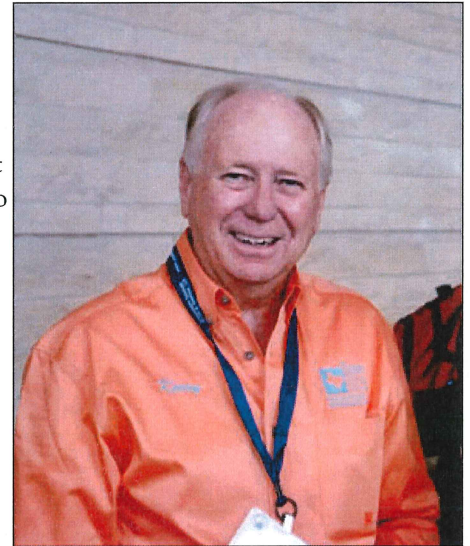
**Texas First Group** is able to place qualified, experienced individuals to serve in interim professional municipal positions. Contract city management services offer the following advantages:

- The city is not committed to a long-term contract. The city can contract for the time period that best meets the needs of the organization and which also saves the city the expenses of fringe benefits of full time employment.
- A contract gives the city the opportunity to receive feedback on the strengths and weaknesses of the organization.
- Interim management services will assure availability of professional personnel upon short notice to eliminate the operational "gap" when vacancies occur.
- This arrangement gives the city the necessary time to properly seek and hire an individual as city manager or department head that best meets the needs of the organization and community.

In contracting with **Texas First Group**, cities have available to them the experience, assistance, and resources of all personnel of the company at no additional cost.

Charges for services may be contracted on an hourly basis, plus expenses. Expenses may include transportation, housing, and other direct out-of-pocket expenses. Rates and specific terms of the contract will be customized to fit the needs of the client.

**Letters of recommendation** and resumes of the company principal and associates are available upon request. Also, representatives of **Texas First Group** are available to meet with the city to discuss a specific proposal.



*"Thank you very much for the services provided to the City of Huntsville ... I would happily recommend Texas First to any local government needing assistance."*

Mac Woodward, Mayor City of Huntsville

*"Please let this letter stand as reference for your firm and the fine service they provide. We were able to continue to pursue our yearly goals and objectives, not wait until a qualified administrator arrived to make decisions. We found an excellent candidate because we had the time to look."*

J. Patrick Henry, Mayor City of Angleton

*"The City of Galveston was very pleased with the services*

08-02-2016

*"As a result of our positive experiences, I would recommend Texas First Group to any City Council, or City Manager, who has a vacancy in a management position. Their network of retirees can provide immediate relief and expertise for your city or local government."*

Victor J. Burgess, Mayor, City of Corinth

*"Texas First Group was able to provide an interim manager with the experience and knowledge we needed to carry us through until a full time manager was hired. If the situation arises again, the City of Flatonia will certainly call Texas First Group again."*

Jeff M. Hairgrove, Mayor City of Flatonia

2



*of Texas First Group, and should the need arise..., we will certainly keep you at the top of our list"*

Joe Jaworski, Mayor City of Galveston

*"I would heartily recommend Texas First Group to any city that finds itself in the situation of searching for a City Manager or other professional staff members."*

Judy Flanders, Mayor, City of Borger, Texas

*"As an elected representative of the community, it was of great assistance to me to have the interim City Managers on duty."*

Robert D. Josseland, Mayor, City of Hereford, Texas

*"Once again, thank you for all that you both do to provide local government with invaluable resources-professional and knowledgeable management assistance during transitional times....."*

David Watkins, City Manager, City of Bryan, Texas.

*"The city of Uvalde would like to thank Texas First Group for providing us with a top rate interim city manager for the eight months we were fortunate enough to serve with each other. Mr. Sweatt came in and melded with our city staff and the citizens of Uvalde very well. In his time with us, he did his job as if he were a permanent employee, always giving 100% to the office he held."*

Don McLaughlin, Jr., Mayor of Uvalde, Texas.

*"I wanted to thank you for the excellent service that we received from Texas First. From my first contact with your company, you were helpful and reassuring during our transition between city administrators."*

Thomas S DeLizio, MD, Mayor City of Electra

*"Please accept this letter as reference for your firm and the "Interim" services provided the Cities of Texas."*

Norman D. Erskine, Mayor City of Marlin

*"The City of Cedar Park faced the difficult task of needing an interim city manager who could literally step into the position with the capability of picking up the ball and running with it!"*

Bob Young, Mayor, City of Cedar Park, Texas

*"The City of Bonham ultimately hired Texas First Group, and it worked great for us."*

Carl McEachern, Mayor, City of Bonham, Texas

*"On behalf of the City of West, I want to express our appreciation to Texas First Group for providing a professional manager to assist us during a difficult time for our community."*

Sincerely, Tommy Muska Mayor City of West, Texas.

You are visitor  to our site

**Kerry Sweatt**

P.O. Box 157, Leahey, Texas 78873

Tel: (830) 232-5466

[texasfirst@hctc.net](mailto:texasfirst@hctc.net)

Site designed, hosted and maintained by [Web-Author.com](http://Web-Author.com). © Texas First Group

MAYOR: I am very pleased to offer you information regarding our services, and to recommend an individual for the position of Interim City Manager.

Our web site <http://texasfirstgroup.com> will provide information about our Company and includes some comments from clients. We have served in over 250 Cities and governmental units in Texas and are very proud to have experienced repeat and often additional placements with clients of various sizes and locations all over the State. While we began the Company to provide interim services for the City Manager/Administrator position we have been so fortunate that we were immediately able to provide the same level of professional services for all of the various municipal administration and staff positions. We have well over 265 individuals who have extensive experience and background in the municipal administration field and while most are retired are able to “hit the ground running”

I have attached a resume of Marvin Townsend who I would highly recommend for your consideration. While I know you will review I just wanted to point out that Marvin has an impeccable record of service in two Texas Cities, and extensive experience in the Texas Municipal Risk Pool , which serves a significant number of Texas governmental units, as Executive Director. After retiring Marvin has worked with our Company as Interim City Manager in Granite Shoals, Sinton, and Beeville, and in each case the members of the governing body have complimented us on bringing such a high degree of knowledge and experience and energy to the interim position. In addition to my personal and professional appreciation for his record of service and commitment to Local Government in Texas, and the City Management profession I believe Marvin would be an immediate asset to your organization.

While we are not always able to place an individual near enough to commute to the interim assignment and in those cases the client is asked to furnish temporary housing for the assignment; however not only does Marvin live near enough to commute, but is readily available to begin work when we are hired.

Please let me know if you need other information, or if we may be of help in any way.

Thank you,  
Kerry Sweatt  
[\(830\) 232-5466](tel:(830)232-5466)



MARVIN TOWNSEND

8008 Isaac Pryor Drive  
Austin, Texas 78749

Home Phone  
(512) 288-7518

---

---

**WORK EXPERIENCE**

**9/19/12 to 12/31/12 Interim City Manager through Texas First Group Replacement Service  
Sinton, Texas**

1/91 to September 1, 2012

***EXECUTIVE DIRECTOR***

TML Intergovernmental Risk Pool, Austin, Texas

The Risk Pool provides workers compensation, liability and property self-insurance to local governments in Texas. The goal of the Pool is to reduce the cost of risk to Texas' local governments. From 1991 to 2012, the Risk Pool grew from 1200 local governments to 2745, annual contributions or premiums from \$70,000,000 to \$160,000,000, and Members' Equity from \$45,000,000 to \$370,000,000.

The program is carried out through approximately 240 employees and many contract attorneys, claims adjusters and other professionals throughout the state. The Executive Director frequently appears before city councils, and regularly meets with local government officials regarding liability and workers compensation claims and all aspects of local government administration.

12/89 to 12/90

***DEPUTY DIRECTOR***

TML Intergovernmental Risk Pool, Austin

The Deputy Director supervised all direct contact with local government, including loss prevention, claims, member services and underwriting.

1/89 to 11/89

***ADVISOR, LOCAL GOVERNMENT***

Cities served include Port Aransas, Portland, Robstown, and Hidalgo. Other clients included TML Self-Insurance Funds, Padre Island Task Force, and Naismith Engineers (Homeport). Tasks included annexation, financial management and capital improvement financing.

6/82 to 1/89

***CITY MANAGER***

Laredo

As the first City Manager, it was my task to phase out certain elected positions and to create a working staff team. A general fund deficit and the peso devaluation, which reduced annual revenues by \$4,000,000, compounded the transition. The result was a payroll reduction of over 200 positions, restructuring of employee benefits, and many cost reductions. In 1989, all funds had adequate balances. The 1988-89 Budget was \$55,575,576, not including about \$20,000,000 of capital improvements in various stages of completion. The workforce included about 1,400 employees.

Laredo, in addition to usual services, operated two international toll bridges, a bus system, a city-county health department, an airport with over 100 tenants, an ambulance service, and day care. The City is governed by a mayor and eight council members who serve four year terms and are elected from single-member districts.

Major accomplishments of the City Council and staff included:

- (a) The first annexations in over a decade, including elimination of the Del Mar Conservation District.
- (b) Improved insurance coverage and reduced costs through competitive bidding.
- (c) Adoption of the Texas Municipal Retirement System, and elimination of two financially unsound retirement systems.
- (d) The first tax-supported bond sales in 20 years, and initiation of resulting improvements.
- (e) Voluntary street paving assessment program with over 900 blocks completed or under construction.
- (f) Agreements developed with Nuevo Laredo for city buses to serve the racetrack and the Mexican League baseball team to play home games in Laredo. Negotiations initiated for additional international bridges.
- (g) 200-acre landfill site acquired and developed.
- (h) Zoning adopted, and foreign trade zones established.
- (i) Waterworks refunding bonds sold, an independent water and sewer board phased out, and \$15,000,000 of wastewater transmission and treatment facility improvements under construction.
- (j) A capital improvement program initiated, resulting in passage of all issues on the City's first bond election in two decades.



(k) Fire protection contract with Webb County negotiated, and paramedics added to the ambulance service.

**MARVIN TOWNSEND**  
**PAGE THREE**

10/81 to 6/82

***ADVISOR – LOCAL GOVERNMENT***

Cities served included Ingleside, Refugio, Gregory, and Port Aransas. Assignments included financial management, capital improvement coordination, and assistance in selecting city managers.

1/68 to 10/81

***CITY MANAGER***

Corpus Christi

Corpus Christi is a council-manager city, with the council composed prior to 1981 of the mayor and six members who served two-year terms; four had residency requirements. All were elected at-large. The 1981-82 budget was \$126,148,676, not including capital improvements financed from bonds, community development or grants. Approximately 3,000 employees carried out all usual local services, and provided regional water supply, airport, gas distribution, transit and ambulance services.

The city was the administrative unit for the Manpower Program for a ten-county area. The city's water supply was expanded by construction of Choke Canyon Reservoir, in cooperation with the Department of the Interior, the State, Nueces River Water Authority, and about 20 communities in a service area of over 7,000 square miles. Ambulance, senior citizen, and health and welfare activities were administered countywide.

Corpus Christi successfully passed bond elections every three to five years, and carried out planned improvement programs using various financing mechanisms and maximizing federal participation while improving its bond rating from "A" to "A1" to "AA." During 1981, the city had under construction over \$50,000,000 of projects, including the Bayfront Convention Center.

Industrial development under city administration included financial participation and assistance from the Port Authority, County, and Chamber of Commerce. Tourist development was carried out in cooperation with the tourist bureau and the Chamber of Commerce.

Annexation in Corpus Christi required an election inside the city. Such elections were successful, as the city more than tripled its land area to about 117 square miles. Corpus Christi was a leader in the use of industrial districts. During 1981-81, negotiations were completed with 29 industries immediately outside the city, with payments in lieu of taxes of approximately \$1,500,000 per year.

11/60 to 12/67

***ASSISTANT CITY MANAGER***

Corpus Christi

Duties included those of budget officer, acquisition of the transit system, Chairman of Staff Capital Improvement and Annexation Committees, acquisition of 17,000 gas customers, water supply contract negotiations, and telephone rate studies.

1956 to 1960

***ADMINISTRATIVE ASSISTANT  
BUDGET AND RESEARCH ANALYST  
ADMINISTRATIVE ANALYST***

Corpus Christi

Although, the position title changed, the primary duty was preparation and administration of the budget, both operating and capital improvements. Special tasks included being the city representative responsible for converting the city-county hospital into a hospital district, restructuring of welfare financing and boards, and recommending and carrying out the merger of city and school district tax offices.

**EDUCATION**

M.P.A. with distinction, Cornell University, 1956; City Management Concentration, Phi Kappa Phi Honor Society.

B.A., Cornell University, June 1955; Economics Major, Government Minor

Numerous courses in local government and management as both student and instructor. Out-of-town instructing assignments have included the University of Texas' Government Accounting, Finance and Personnel Management Institutes, Texas A&M's Executive Development of Utilities and Public Works Administrators, Memphis Fire Chief's training conference, and the Federal Emergency Management Institute in Emmitsburg, Maryland.



**STATE RESPONSIBILITIES**

1. Mobile Home Performance Board, State of Texas (1971-1976)

Appointed by the Governor. The Board was created by the Legislature to adopt and place into effect standards for constructing and tying down mobile homes.

2. Texas Municipal League Self-Insurance Funds Board – Past Chairman, Vice-Chairman, and Board Member 1972-1988.
3. Texas City Management Association – Past President, Regional Director, Vice President.
4. Texas Municipal League committees and legislative presentations

**OTHER PROFESSIONAL AND CIVIC ACTIVITIES**

1. International City Management Association, including Foundation, Career Support, and Revenue Sharing Committees.
2. American Society of Public Administration
3. Leadership Corpus Christi Advisory Committee (1974-78)
4. Excellence Awards Judge – Consulting Engineer Council of Texas, 1978
5. United Way Board of Directors, 1984 to 1989
6. Future of a Region Conference, San Antonio, 1986, Facilitator
7. Texas City Management Association, Distinguished Member, 1988
8. Magazine articles published in American City, Fire Engineering, The Kiwanis Magazine, Public Management, Public Risk, and Texas Town & City
9. Trustee, Legend Oaks Homeowner's Association, Austin, 1992-1998
10. Board Member, NLC Mutual Insurance Company, 1992 to 2012
11. Association of Governmental Risk Pools (Agris), Chair, Membership Practices Committee
12. Alliance Board (a contract organization maintaining a statewide pool of quality medical providers for 5 intergovernmental pools), Chair, Vice Chair

## Ann Franklin

---

**From:** Ken Kesselus <bastropmayorken@gmail.com>  
**Sent:** Friday, July 29, 2016 12:18 PM  
**To:** Ann Franklin  
**Subject:** Fwd: previous e-mai

----- Forwarded message -----

**From:** Kerry Sweatt <[texasfirst@hctc.net](mailto:texasfirst@hctc.net)>  
**Date:** Thursday, July 28, 2016  
**Subject:** previous e-mai  
**To:** Ken Kesselus <[bastropmayorken@gmail.com](mailto:bastropmayorken@gmail.com)>

MAYOR: I replied on my cell phone, but am not sure the reply went out correctly so I am going to restate what I sent just to be sure you have the reply.

We use the annual salary, add 30 percent for the fringe benefits such as insurance, retirement, SS and professional and civic memberships, etc. and divide the result by 2080 (work hours in a year) and that is our hourly rate that we charge: thus \$160,000 x 130% equals \$206,000 divided by 2080 equals \$100 per hour.

Please let me know if you need other information or if I may be of help in any way.

Thank you,

Kerry Sweatt

(830) 232-5466

**From:** Ken Kesselus [mailto:[bastropmayorken@gmail.com](mailto:bastropmayorken@gmail.com)]  
**Sent:** Thursday, July 28, 2016 12:45 PM  
**To:** Kerry Sweatt <[texasfirst@hctc.net](mailto:texasfirst@hctc.net)>  
**Subject:** Re: previous e-mai

Mr. Sweatt -

We paid our previous city manager \$160,000 per year. I understand your charges for an interim city manager would be based on this. Would you please reply to this email to tell me what the hourly charge would be?



many Thanks

Ken Kesselus Bastrop

512-940-7897

--

Ken Kesselus

Mayor - City of Bastrop

512-940-7897

# **ATTORNEY APPLICANTS**

Ernest Bogart <ebogart@obrlaw.net>

Jul 27 (1 day ago)

to me

Thanks for the inquiry about acting as the interim attorney for the city of Bastrop. I would be willing to serve as an interim city attorney if the council should select me. I have no plans to apply for the permanent position and would not accept permanent employment as city attorney.

I have no particular qualifications for advising concerning issues of governance for a municipality, and in all probability would need to go first at the city charter and then to the government code if such questions arose during my limited tenure.

I am Board Certified in Civil Trial law and could be of some value to council in advising about the status of pending civil law suits, fee arrangements, and related matters.

With 40 plus years of practice under my belt I might be of assistance in vetting any applicants for the permanent position and in helping the council come up with the perimeters of responsibility for a full time city attorney

I have experience in contracts, negotiations and mediations (both as a mediator and as adversary).

I have the usual legal research tools at my disposal (Lexis) and do not mind researching complex issues.

I have made many legal contacts over the years and am shameless about calling on friends for expertise that I do not have.

I would be willing to attend council and other meetings public or otherwise as necessary.

My hourly rate is \$300.00.

Out of pocket expenses and hourly charges would be billed monthly.

I bill in tenth of an hour increments and would charge portal to portal for meetings in Bastrop or other locations.

I have attached an old resume that I use for professional qualifications to testify concerning attorney's fees or act as a mediator.



Dear Mr. Mayor:

Here's the resume – which may be distorted. Please let me know that you receive it.

**ERNEST F. BOGART**

**MEDIATION TRAINING AND ACTIVITIES**

1. Volunteer Mediator and Co-Mediator in Travis County and Bastrop County Settlement Weeks since their inception.
2. Received 40 hours of mediation training, a course taught by Justice Frank G. Evans, former Justice of the Houston Court of Appeals.
3. Served as court-appointed or retained Mediator.
4. Mediator or participant in well over 100 Mediations.

**BAR MEMBERSHIP AND PROFESSIONAL ACTIVITIES**

1. Admitted to State Bar of Texas since April, 1972.
2. Member of Nueces County Bar Association and Nueces County Junior Bar Association 1972 to 1977; President Nueces County Junior Bar Association 1975.
3. Member of Bastrop County Bar Association and Travis County Bar Association 1977 through the current date; President Bastrop County Bar Association 1988.
4. Member of the Federal Bar of the United States for the Western District of Texas since 1977 through the current date.
5. Member of the Fifth Federal Bar, United States Court of Appeals for the Fifth Circuit since 1991 through the current date.
6. Admitted to practice before the Supreme Court of the United States in 1998.
7. Board Certified Civil Trial Law by the State Bar of Texas December, 1979; Recertified in 1984, 1989, 1994, 1999, 2004, 2009, and 2014
8. Approximately 55 Jury cases. Testimony concerning attorney's fees offered and admitted in cases where attorney's fees were in issue.

**ERNEST F. BOGART**

**MEDIATION TRAINING AND ACTIVITIES**

1. Volunteer Mediator and Co-Mediator in Travis County and Bastrop County Settlement Weeks since their inception.
2. Received 40 hours of mediation training, a course taught by Justice Frank G. Evans, former Justice of the Houston Court of Appeals.
3. Served as court-appointed or retained Mediator.
4. Mediator or participant in well over 100 Mediations.

**BAR MEMBERSHIP AND PROFESSIONAL ACTIVITIES**

1. Admitted to State Bar of Texas since April, 1972.
2. Member of Nueces County Bar Association and Nueces County Junior Bar Association 1972 to 1977; President Nueces County Junior Bar Association 1975.
3. Member of Bastrop County Bar Association and Travis County Bar Association 1977 through the current date; President Bastrop County Bar Association 1988.
4. Member of the Federal Bar of the United States for the Western District of Texas since 1977 through the current date.
5. Member of the Fifth Federal Bar, United States Court of Appeals for the Fifth Circuit since 1991 through the current date.
6. Admitted to practice before the Supreme Court of the United States in 1998.
7. Board Certified Civil Trial Law by the State Bar of Texas December, 1979; Recertified in 1984, 1989, 1994, 1999, 2004, 2009, and 2014
8. Approximately 55 Jury cases. Testimony concerning attorney's fees offered and admitted in cases where attorney's fees were in issue.

**GENERAL BIOGRAPHICAL**

1. Born in Taylor, Texas, on 8/27/42.
2. Graduated from Bellaire High School, Houston, Texas, in 1960.
3. Received Associate in Arts from Schreiner Institute in 1964.
4. Received Bachelor of Business Administration from University of Texas in 1969.

5. Received Doctor of Jurisprudence (law degree) from University of Texas School of Law and admitted to Bar in 1972.
6. First Lieutenant in U.S. Army 1965-68. Served in the Republic of Viet Nam 1967-68. Received Bronze Star and Purple Heart.
7. Practiced law in Corpus Christi with the Firm of KLEBERG, MOBLEY, LOCKETT & WEIL from 1972 until 1977.
8. Partner in OWEN & BOGART with offices in Elgin and Austin 1977-1985; Partner in the Firm of OWEN, JONES, BOGART AND ROGERS 1985-1995; Austin offices were closed in 1987; Partner in Firm of OWEN, BOGART AND ROGERS with offices in Bastrop and Elgin 1995 through 2009; 2009 through 2012, the Firm of OWEN, BOGART AND NISIMBLAT with offices in Elgin; 2013 through the current date the Firm of OWEN & BOGART with offices in Elgin.
9. The Law Firm of OWEN & BOGART is in the general civil practice of law, with an emphasis on real estate, estate planning and probate, business and general civil litigation.
10. My Partner in the Firm is Mark W. Owen; Elizabeth Owen is an Associate with the Law Firm.



**David Bragg** <dfbragg@sbcglobal.net>

To

**Ken Kesselus**

Jul 27 at 3:22 PM

Ken,

This is in response to your telephone call asking whether I would be willing to submit a resume concerning providing legal services to the City of Bastrop. I am willing and it is attached.

My desire is to do what I can professionally to help the City of Bastrop. I know that the immediate future will be a difficult transition period moving from a person who has held the position of City Attorney for a long time to a new, permanent City Attorney. I am willing to fill the gap if you and the Council believe that I have the skill-set you need. Although a high priority, my assumption is that this would be a part-time assignment. When the time comes, I would be interested in being considered for service as City Attorney, depending on how the job is structured. I think the most effective means of using a City Attorney for a town the size of Bastrop is to have the attorney personally handle city litigation (except in rare cases) and respond to specific legal questions that confront the Council. I represent Tahitian Village and this approach has worked well.

Whether I am retained or not, I would appreciate the opportunity to contribute to a discussion about restructuring the duties of the City Attorney for the purpose of maximizing effectiveness and minimizing expense. You and I know that any attorney's time is expensive and it should be used sparingly. A good example is what you did last night at the Council meeting by moving the Executive Session to the beginning of the meeting so the attorney(s) could leave as soon as the session was completed.

My hourly rate is \$275 for each hour of legal work actually done for a client. I do not charge for travel time or expense in the central Texas area and if long-distance travel is required, I bill it at one-half of my hourly rate, using a time equivalent of air travel to and from the destination. I do not charge for overhead, postage and other such incidental expenses. Any expenses paid to third parties are billed at the exact amount charged and paid with no override.

If you need any additional information, please let me know.

Thank you for this opportunity.

--David

Law Offices of David F. Bragg  
A Professional Corporation  
P.O. Box 2047  
1010 Chestnut Street  
Bastrop, Texas 78602  
Telephone: (512) 581-0061 Telecopier: (512) 581-0245  
Website: [www.dbragglaw.com](http://www.dbragglaw.com)

**DAVID F. BRAGG**  
1010 Chestnut Street  
Bastrop, Texas 78602  
(512) 581-0061  
Cell: 512) 496-9031

## **Education**

Shorter College, Rome, Georgia (1964-1965)

Baylor University, Waco, Texas (B.A. in English) (1968)

Baylor University School of Law, Waco, Texas (J.D. *cum laude*) (1974)

Editor-in-Chief, BAYLOR LAW REVIEW (1974)

As Editor-in-Chief, in addition to serving as Editor, I assisted in planning and organizing the first medical-legal symposium of its kind on "Death with Dignity," which featured nationally known experts on passive euthanasia. The symposium issue of the law review was cited by the appellate court in the Karen Ann Quinlan case.

## **Employment: Current**

Private law practice (1981-present), first as Bragg, Smithers & Curry (Austin), then as Bragg, Chumlea, McQuality, Smithers & Curry (Austin and Dallas), then as Bragg Chumlea McQuality (Austin and Dallas), and then as Law Offices of David F. Bragg (Austin), and now as Law Offices of David F. Bragg, P.C. (Bastrop).

My private practice is litigation oriented, both in state and federal courts and administrative appeals at the State Office of Administrative Hearings. Over the years, I have handled a wide variety of cases including, among others, deceptive trade practices, defective residential and commercial construction, nursing home abuse and neglect, libel and slander (defamation), medical malpractice, products liability (suing and defending), general business litigation, and administrative litigation and appeals.

In private practice, I have had the privilege of representing litigation clients ranging from private individuals to major corporations. Among the corporate litigation clients I have represented or currently represent are Bayliner Marine Corporation and Mercury Marine (Texas litigation defense); Volvo Corporation (litigation defense); Dynaq, Inc. (health care reimbursement litigation); Texas Health Reinsurance System (outside general counsel); and Texas Medical Association (outside litigation counsel).

## **Employment: Past**

Attorney General of Texas, Consumer Protection & Antitrust Division (Assistant Attorney General, 1974-1977; Chief of Division, 1977-1981; Attorney-in-Charge, Attorney General's Nursing Home Task Force, 1977-1978)

The Consumer Protection & Antitrust Division had primary enforcement responsibility for the Texas Deceptive Trade Practices-Consumer Protection Act as well as the Texas antitrust statutes. Initially as a staff attorney in the Division's Houston office, the work involved preparing and prosecuting cases against companies and individuals that conducted their businesses in violation of state law. Upon moving to Austin as Chief of the Division, the responsibilities included managing and supervising the work of approximately 25 attorneys and various other support staff who were located in the headquarters office and six regional offices, supervising the work of the White Collar Crime Unit, organizing and managing Attorney General John Hill's Nursing Home Task Force (which was composed of approximately 20 professionals, including attorneys, investigators, a nurse, social workers, and a CPA), and personally handling certain significant cases in the Division.

Federal Trade Commission, Bureau of Consumer Protection (Investigator/ Consumer Protection Specialist), Washington, D.C. (1971-1972)

The Bureau of Consumer Protection, Division of Special Projects, had primary responsibility for enforcing the Truth-in-Lending Act and the Fair Credit Reporting Act. As the only investigator in the Division of Special Projects at that time, the job involved investigating cases (most of which were national in scope) for prosecution by attorneys, helping to organize the Commission's first public hearings on the Fair Credit Reporting Act, and processing consumer complaints.

United States Peace Corps (Volunteer), Iloilo Province, Philippines (1969-1971)

As part of the first agriculture program in the Philippines, the assignment was to grow demonstration crops of new varieties of rice ("miracle rice") that had been developed by the Ford and Rockefeller Foundations at the International Rice Research Institute in Los Baños, Philippines. After approximately one year in San Miguel barrio, the assignment was changed to work with Governor Conrado Norado's Provincial Development Council, designing and conducting training programs for area farmers and government workers. The assignment included work on a "disaster relief team" which traveled to areas which had been devastated by natural disasters. Because of our familiarity with language and custom, it was felt that we could best start the American relief effort in the provinces.

United States Capitol Police (patrolman), Washington, D.C. (1968-1969)

Foot and car patrol in the Capitol Hill area in Washington, D.C..



## **Professional licenses held**

Supreme Court of Texas

United States District Courts - Northern and Western Districts

United States Court of Appeal for the Fifth Circuit (inactive)

United States Supreme Court

## **Published Professional Books and Reports**

*TEXAS CONSUMER LITIGATION* (1st and 2nd Ed.), Publisher: Texas Law Institute, Inc.

The first and second editions of this law book concentrate primarily on litigation under the Deceptive Trade Practices-Consumer Protection Act and related statutes. It generally has been recognized as the authoritative text on consumer litigation in Texas and has been cited frequently by appellate courts, including the Supreme Court of Texas. The book was published by Texas Law Institute, Inc. in Austin, Texas, in 1978 (first edition) and 1982 (second edition). The book now is out of print. (Co-authored with Joe K. Longley and Philip K. Maxwell; second edition edited by Michael Curry).

*DTPA FORMS AND PRACTICE GUIDE*, Publisher: James Publishing Company

This law book was intended as a practical guide for attorneys who are involved in litigation under the Deceptive Trade Practices-Consumer Protection Act and the Texas Insurance Code. The book deals with litigation from the initial client interview through the trial of a case and includes hundreds of forms for the practitioner. (Co-authored with Michael Curry). The book was first published by a closely held corporation in Austin, Texas in 1989. James Publishing (California) now publishes and supplements the book annually.

*REPORT TO ATTORNEY GENERAL JOHN L. HILL ON TEXAS NURSING HOMES*, Publisher: Office of the Attorney General of Texas

In 1977, Attorney General John Hill responded to an apparent crisis in the nursing home industry by forming a Nursing Home Task Force within the Consumer Protection Division. I was appointed as the Attorney-in-Charge. The Task Force inspected more than one hundred nursing homes and prosecuted approximately twenty nursing homes for patient abuse and neglect. This report was the culmination of the work of the Task Force and contained not only its findings but also specific recommendations for reform. Published by the Attorney General of Texas in Austin, Texas in 1978. (Principal author).

***MAKE TEXAS A GOOD PLACE TO GROW OLD***, Publisher: Office of the Governor of Texas

This report contained findings and recommendations for reform which resulted from an investigation of the nursing home industry and those who regulate it. The investigation was conducted at the request of Governor Ann Richards after being appointed her "Citizen Trustee." Published by the Office of the Governor in Austin, Texas in 1992. (Sole author)

***POLITICAL CONTRIBUTIONS TO THE SUPREME COURT OF TEXAS: AN APPEARANCE OF IMPROPRIETY***, Publisher: League of Women Voters, Texas Trial Lawyers Association

This report contained the findings and conclusions of a year long, extensive study of political contributions to the Supreme Court of Texas. The study concentrated on contributions made to winning candidates only during the 1988-1992 election cycles. Published by Texas Consumer Rights Action League in Austin, Texas in 1992. (Principal author).

***SURVEY OF JURY TRIALS UNDER THE DECEPTIVE TRADE PRACTICES ACT***, Publisher: State Bar of Texas, Consumer Law Section

This survey examined the verdicts in all jury trials during a three year period in thirty-two Texas counties, including all of the major population centers. The 695 jury verdicts examined were those in which a jury question was submitted under the Deceptive Trade Practices Act. Although there were a number of findings in the survey, it was determined that a "yes" answer to jury question on false, misleading or deceptive acts was significantly more difficult to obtain than an affirmative finding on breach of warranty, negligence and breach of contract.

***TEXAN'S GUIDE TO CONSUMER PROTECTION***, Publisher: Gulf Publishing Company (Houston, Texas).

This book was ghost written for John L. Hill, then Attorney General of Texas and a candidate for Governor. The book was intended for a lay audience and covered each of the consumer protection statutes in Texas. The book was published in 1980 and nobody bought it.

**Numerous Published Professional Articles and Faculty Member of Numerous Continuing Legal Education Courses sponsored by the State Bar of Texas and University of Texas School of Law**

### **Professional honors, offices Held**

Editor-in-Chief, *Caveat Vendor* (Quarterly publication of Consumer Law Section, State Bar of Texas) (1980)

Chairman, Consumer Law Section, State Bar of Texas (1982-1983)

President, Texas Consumer Association (1984)

President, Texas Consumer Rights Action League (1991-1994)

President, Alert Texas, Inc. (1995-2004)

"Citizen Trustee" (Appointed by Governor Ann W. Richards to investigate the nursing home industry and those who regulate it) (1991-1992)

### **Professional and Community Offices and Activities**

Member, City of Bastrop Parks Board (2012-2014)

President, Bastrop County Bar Association (2013, 2014)

Author, "The Killing of Deputy Sheriff Isaac Bose Heffington" (2014)

Author, "Who Killed William Gambol Griffin", Presented at Bastrop Opera House (2015)

Author, "The Trial That Never Was: The Shooting of Richard Armstrong Shirley," Presented at Bastrop Opera House (2016)

Commissioner, City of Bastrop Planning & Zoning Commission (2014 – present)

President, Bastrop Opera House, Inc. (2016)



BLAS J. COY, JR.  
Attorney at Law

807 Pecan Street  
Bastrop, Texas 78602  
TEL: (512) 303-6963  
FAX: (512) 303-6766  
e-mail: bjcoy@coylaw.net

July 29, 2016

Honorable Kenneth W. Kessulus, Mayor  
City of Bastrop  
City Hall  
1311 Chestnut Street  
Bastrop, Texas 78602

RE: Interim City Attorney Position

Dear Mayor Kessulus:

I am very interested in the position of Interim City Attorney and would appreciate your consideration as a candidate for the position. I am confident that I possess the necessary experience, skills and abilities to assist you and the council in your work as elected officials. In the interest of brevity, I am enclosing my resume that includes more detail on my qualifications.

I currently have an office in Bastrop where I practice both civil and criminal law. I opened this office in June of 2014 after retiring from the Office of Public Interest Counsel of the Texas Commission on Environmental Quality. I served as the Public Interest Counsel since 1996 when I was appointed by the Commissioners. Prior to my tenure as Counsel I served as the Deputy Public Interest Counsel in the Office. If you will note from my resume, this position allowed me to gain knowledge of the budgetary process, employment and management responsibilities, and to gain experience with the legislative process as well.

In my position as Counsel, I became experienced in the permitting functions of the agency, including the legal and regulatory framework related to Water and Sewer Rate cases, Air Quality, Water Rights, Water Quality, and Hazardous Waste permits. This experience will allow me to advise and assist the city with water and wastewater permitting as well as the enforcement of the related regulations.

I also have experience advising and providing legal and other counsel to public officials such as the Texas Commission on Environmental Quality as Public Interest Counsel and the Bastrop County Commissioners Court as the Assistant Criminal District Attorney advising the Court.

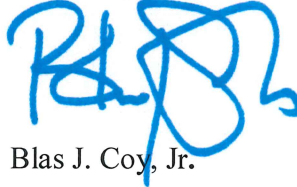
In addition to ensuring that the commissioners were aware of and understood applicable law, as advisor to County Commissioners Court I reviewed and prepared County contracts and other legal documents and assisted in the negotiation and resolution of claims on behalf of the

County. I also prosecuted Class C offenses, including speeding and other traffic offenses in the County Justice of the Peace Courts as well as cases in the Bastrop Municipal Court.

Based on my review of the requirements of the position and my inquiry into the statutory duties of the City Attorney, I believe my experience as Public Interest Counsel and as a prosecutor will be a great advantage to me as the City Attorney. Without knowing what the time requirements of the interim position will be, I currently bill my time at \$185.00 per hour although I am willing to discuss the option of a flat monthly fee.

I appreciate the opportunity to submit my name for consideration and I look forward to hearing from you and the council. Please feel free to contact me at (512) 964-6652) or at my office (512-549-8160) if you have any questions or need additional information.

Very truly yours,

A handwritten signature in blue ink, appearing to read 'Blas J. Coy, Jr.', with a stylized flourish at the end.

Blas J. Coy, Jr.

attachments

**BLAS JIMENEZ COY, JR.**

1605 Pecan Street  
Bastrop, Texas 78602

Office: (512) 549-8160  
Mobile: (512) 964-6652

**LICENSES** Licensed to Practice in all courts of the State of Texas;  
Licensed to Practice in the United States District Court, Western District of Texas.

**EXPERIENCE**

2014-Present **LAW OFFICE OF BLAS J. COY, JR.** Bastrop, TX  
My office is a general practice and involves representation of clients in civil and criminal matters.

1996-2014 **TEXAS COMMISSION ON ENVIRONMENTAL QUALITY** Austin, TX  
Public Interest Counsel

Duties: Managed, coordinated and directed the operations of the Office of Public Interest Counsel (OPIC). The mission of the office is to ensure that the Commission promotes the public's interest and is responsive to citizens' concerns regarding matters involving Water and Sewer Rate cases, Air Quality, Water Rights, Water Quality, and Hazardous Waste permits. I was responsible for developing and implementation of annual budgets of over \$550, 000.00 for the office as well as having oversight over expenditures to ensure that public funds were spent effectively. I also directed the office workload and the hiring and supervision of 6 attorneys and support staff. My experience as director also included participating in the review and assisting in the development of legislation affecting the agency and the office. I also had the opportunity to provide testimony to legislative committees.

1993-1996 **TEXAS COMMISSION ON ENVIRONMENTAL QUALITY** Austin, TX  
Deputy, Office of Public Interest Counsel

Duties: I reviewed the work of five Assistant Public Interest Counsel and was responsible for review of new cases and assignment to the appropriate attorney; I designed, developed and implemented the first office case management database; I also participated in contested case hearings for Water and Sewer Rate disputes, and Air Quality, Water Rights, Water Quality, and Hazardous Waste permits; I appeared and argued cases before the Texas Commission on Environmental Quality. I attended various public and agency functions on behalf of the Public Interest Counsel; I also assisted the Public Interest Counsel in budget preparation; advised the Public Interest Counsel on legal matters and administrative matters; provided leadership and management of the office in support of the Public Interest Counsel and served as the primary contact point in the office for public inquiries.

1990-1993 **BASTROP COUNTY CRIMINAL DISTRICT ATTORNEY** Bastrop, TX  
Assistant Criminal District Attorney

In addition to my prosecutorial duties I also served as advisor to County Commissioners Court. I was responsible for review and preparation of County contracts and other legal documents and negotiation and resolution of claims on behalf of the County. As Assistant Criminal District Attorney I was responsible for Criminal Misdemeanor cases, including prosecution of Class A and B misdemeanor criminal offenses, probation revocation hearings in the Bastrop County Court at Law and Class C prosecutions in the County Justice of the Peace Courts. I also had

responsibility for Juvenile prosecution. As a prosecutor I was counsel in jury and bench trials for felony and misdemeanor prosecutions.

1988-1989                    **TEXAS ATTORNEY GENERAL'S OFFICE**                    Austin, TX  
Assistant Attorney General, Tort Litigation Division.

I was the junior attorney on a complex multi-million dollar state building construction lawsuit. My responsibilities included fact investigation, review of contract documents, assisting in organization and utilization of a document database, interview of clients, expert consultants and fact witnesses in preparation for trial as well as preparation of discovery documents, conducting legal research and drafting of documents for filing with the court.

**EDUCATION**

1988                    **UNIVERSITY OF TEXAS SCHOOL OF LAW**                    Austin, TX

Doctor of Jurisprudence, May 1988.  
Honors, Patents, Trademarks, & Copyrights, Spring 1988.  
High honors, Texas Bill of Rights Seminar, Fall 1987.  
High honors, Constitutional Law, Spring 1986.  
Berman, Fichtner & Mitchell Best Brief Award, Spring 1986.

1985                    **UNIVERSITY OF TEXAS**                    Austin, TX

Bachelor of Arts, Economics (Minor in Government).

**SUPPLEMENTAL  
SKILLS**

Bilingual (Spanish).



# CITY OF BASTROP

Fiscal Year 2016-2017

---

## Budget Workshop

August 2, 2016

---

Water/Wastewater Fund	3-4
Hotel/Motel Fund	5
Convention Center	6
Main St.	7
Bastrop Art in Public Places	8-9

Tracy Waldron, Chief Financial Officer



## Summary FY2016-2017

### Water/Wastewater Fund

Page 3-4

The City is undergoing a rate study currently and will be bringing these findings to Council in the next few months.

New Requests			Personnel*	Non Personnel
Number	Items	Title of Request	Cost	Cost
1	of 13	Operator	\$ 48,944	\$ 410
2	of 13	Operator	\$ 50,936	\$ 410
3	of 13	Platform at Well C	\$ -	\$ 25,000*
4	of 13	Truck (VERF Funded)	\$ -	\$ -
5	of 13	Truck (VERF Funded)	\$ -	\$ -
6	of 13	Cover methane stripper	\$ -	\$ 9,879*
7	of 13	Cover for new filters	\$ -	\$ 17,308*
8	of 13	Lift station fences	\$ -	\$ 13,865
9	of 13	Filter replacement	\$ -	\$ 255,500
10	of 13	Well I improvements	\$ -	\$ 80,817*
11	of 13	GIS DATA COLLECTING EQUIP	\$ -	\$ 15,000*
12	of 13	Dump truck (VERF Funded)	\$ -	\$ -
13	of 13	Service truck (VERF Funded)	\$ -	\$ -
Total			<u>\$ 99,880</u>	<u>\$ 418,189</u>

\*Capital Outlay

### Hotel-Motel Tax Fund

Page 5

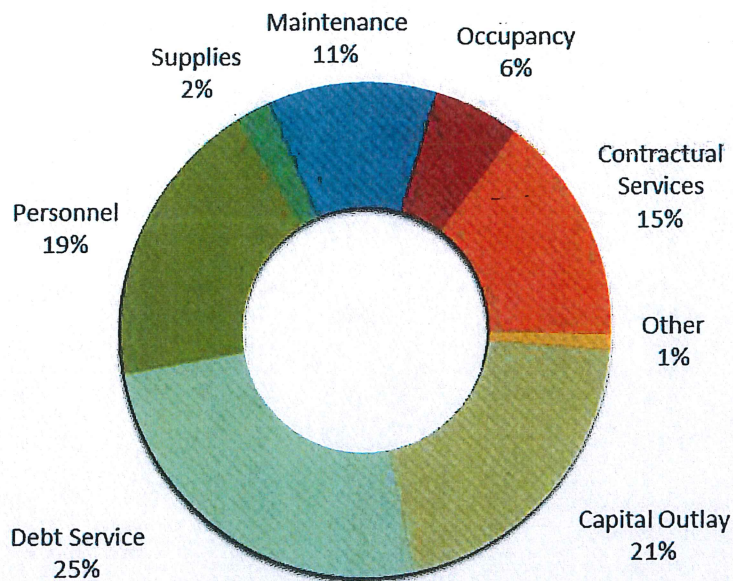
It is anticipated that some type of DMO structure will be created during FY17, the structure is unknown at this budget time. We will be bringing to Council a Budget Amendment, once we know what the DMO budget will look like. We have also included the consulting fee in the FY17 budget. The amount for funding Main St. has changed from \$75,000 to \$110,000 due to an increase in staffing in that department.

**WATER/ WASTEWATER FUND-OPERATING  
COMBINED STATEMENT OF REVENUES AND EXPENSES**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>BUDGET</u> <u>2015-2016</u>	<u>ESTIMATE</u> <u>2015-2016</u>	<u>PROPOSED</u> <u>2016-2017</u>
<b>BEGINNING BALANCE</b>	\$ 3,769,681	\$ 3,536,806	\$ 4,860,735	\$ 4,016,318
<b>REVENUES:</b>				
Water Service	2,494,989	2,463,400	2,612,500	2,612,500
Sewer Service	1,701,014	1,698,400	1,799,700	1,796,700
Penalties	59,281	56,680	60,000	60,000
Water Tap Fees	9,650	5,000	9,500	5,000
Sewer Tap Fees	2,250	2,000	2,500	2,500
Water Service Fees	21,105	22,000	16,500	22,000
Interest	-	3,000	20,000	22,000
Transfer In	562,258	-	283,710	-
Other	17,433	8,000	9,200	5,500
<b>TOTAL REVENUES</b>	<u>4,867,980</u>	<u>4,258,480</u>	<u>4,813,610</u>	<u>4,526,200</u>
<b>EXPENDITURES:</b>				
Administration	1,687,772	1,749,781	1,811,080	821,421
Distribution/ Collection/ Liftstation	88,578	101,540	101,940	589,829
Production/ Treatment	354,888	408,250	482,062	1,069,124
Wastewater Treatment Plant	402,589	595,592	548,200	700,802
Debt Service	1,243,099	1,460,311	1,439,745	1,425,366
Cap Outlay-Elevated Tank	-	-	1,000,000	1,000,000
Trans out-VERF	-	-	275,000	-
<b>TOTAL EXPENDITURES</b>	<u>3,776,926</u>	<u>4,315,474</u>	<u>5,658,027</u>	<u>5,606,542</u>
<b>NET INCOME (LOSS)</b>	1,091,054	(56,994)	(844,417)	(1,080,342)
<b>ENDING FUND BALANCE</b>	\$ 4,860,734.55	\$ 3,479,812	\$ 4,016,318	\$ 2,935,976
	\$ -			
% of Working Capital	129%		91.63%	52%



# Water/Wastewater Fund Proposed Expenditure by Function



	FY 2016-2017 Budget
Personnel	\$ 1,065,863
Supplies & Materials	\$ 121,010
Maintenance & Repairs	\$ 622,086
Occupancy	\$ 318,548
Contractual Services	\$ 845,546
Other/ Contingency	\$ 60,120
Capital Outlay	\$ 1,148,004*
Debt Service	\$ 1,425,366
<b>Total Proposed Expenditures</b>	<b>\$ 5,606,543</b>

\*New request capital outlay plus \$1M elevated tank



## HOTEL/ MOTEL TAX REVENUE FUND #501

Audited Ending Fund Balance 9-30-2015 \$ 2,015,834

**FY 2016**

Projected Revenues: \$ 2,866,500

Total FY 2016 Resources \$ 4,882,334

**Projected Expenditures:**

Organizational Funding \$ (269,418)

Bastrop Marketing Corporation \$ (675,000)

Bastrop Main Street Program \$ (75,000)

Special Event Expenses \$ (25,000)

Arts in Public Places \$ (166,513)

Bastrop Fine Arts Guild \$ (10,000)

Organizational Funding excess funds (from FY15) \$ (68,000)

Professional Services \$ (50,000)

Legislative Expenses \$ (3,823)

Legal \$ (3,000)

Transfer Out-Rodeo Arena \$ (93,000)

Transfer Out-Convention Center-M&O \$ (632,162)

Transfer Out-Convention Center-Debt Payments \$ (489,138)

**Total FY 2016 Expenditures** **\$ (2,560,054)**

**Projected Fund Balance 9-30-2016** **\$ 2,240,408**

**FY 2017**

Proposed Revenues: \$ 2,882,000

Total FY 2017 Resources \$ 5,122,408

**Proposed Expenditures:**

Organizational Funding \$ (225,000)

Visitor Center (contracted) \$ (75,000)

Bastrop Marketing Corporation \$ -

Bastrop Main Street Program \$ (110,000)

Special Event Expenses \$ (30,000)

Arts in Public Places \$ (158,992)

Professional Services \$ (100,000)

Legislative Expenses \$ (3,823)

Legal \$ (2,000)

DMO (Budget Amendment) ?? \$ -

Transfer Out-Rodeo Arena \$ (100,000)

Transfer Out-Convention Center-M&O \$ (450,000)

Transfer Out-Convention Center-Debt Payments \$ (499,927)

**Total Proposed Expenditures** **\$ (1,754,742)**

**Proposed Fund Balance 9-30-2017** **\$ 3,367,666**

*Policy is 25% of estimated annual rev* *\$ 720,500*

## CONVENTION CENTER #502

Audited Beginning Fund Balance 10-01-2015	\$	1,095,764
 <b>FY 2016</b>		
Projected Revenues:	\$	1,273,800
Total FY 2015 Available Resources	\$	2,369,564
 Projected Expenditures:	 \$	 (1,120,075)
 Projected Ending Fund Balance 9-30-2015	 \$	 1,249,489
 <b>FY 2017</b>		
Proposed Revenues:		
Operating Revenue	\$	171,300
Interest Income	\$	6,000
Transfer In - Hotel #501 - Operating	\$	450,000
Transfer In - Hotel #501 - Debt Service	\$	499,930
Total FY 2016 Revenues	<u>\$</u>	<u>1,127,230</u>
Total FY 2016 Available Resources	\$	2,376,719
 Proposed Expenditures:		
Personnel Expenses	\$	(304,705)
Supplies/Maintenance/Occupancy	\$	(92,618)
Contractual Services	\$	(167,340)
Advertising	\$	(65,250)
Other/Contingency	\$	(29,520)
Debt Service	\$	(499,927)
Total FY 2016 Expenditures	<u>\$</u>	<u>(1,159,360)</u>
 Projected Ending Fund Balance 9-30-2016	 <u>\$</u>	 <u>1,217,359</u>

The goal of this budget was to increase the % of operating expenditures being funded by convention revenue. We are looking at some rate changes and will be bringing them to Council in September. We will also be focused on mid week bookings to get those up. We evaluated the expenditures to find savings. The % operating expenses were funded by convention revenue in FY16 was 22.5% we are projecting in this budget 27%. We will continue to make this a goal to raise this % each year.



## MAIN STREET PROGRAM #503

Audited Beginning Fund Balance 10-1-2015	\$	1,506
--	----	-------

**FY 2016**

Projected Revenues	\$	126,680
--------------------	----	---------

Total FY 2016 Resources	\$	128,186
-------------------------	----	---------

Projected Expenditures:

General Operating		(91,650)
-------------------	--	----------

Advertising/ Promotional		(36,536)
--------------------------	--	----------

Total Proposed Expenditures	\$	(128,186)
-----------------------------	----	-----------

Projected Fund Balance 9-30-2016	\$	-
----------------------------------	----	---

**FY 2017**

Proposed Revenues	\$	165,050
-------------------	----	---------

Total FY 2017 Resources	\$	165,050
-------------------------	----	---------

Proposed Expenditures:

General Operating		(138,788)
-------------------	--	-----------

Advertising/ Promotional		(24,650)
--------------------------	--	----------

Total Proposed Expenditures	\$	(163,438)
-----------------------------	----	-----------

Proposed Fund Balance 9-30-2017	\$	1,612
---------------------------------	----	-------

This budget includes a new position for a part time assistant. It also increased the transfer from Hotel/Motel fund increase from \$75,000 to \$110,000. This transfer has been \$75,000 since FY2012. Due to compensation costs increasing over this 4 year period, this was a necessary increase.

## BASTROP ART IN PUBLIC PLACES PROGRAM #504

Audited Beginning Fund Balance 10-1-2015	\$	23,283
--	----	--------

**FY 2016**

Projected Revenues	\$	166,713
--------------------	----	---------

Total FY 2016 Resources	\$	189,996
-------------------------	----	---------

Projected Expenditures:

Contracted Services		(65,538)
---------------------	--	----------

Purchased Art		(45,000)
---------------	--	----------

Other Misc		(7,500)
------------	--	---------

Total Proposed Expenditures	\$	(118,038)
-----------------------------	----	-----------

Projected Fund Balance 9-30-2016	\$	71,958
----------------------------------	----	--------

**FY 2017**

Proposed Revenues	\$	158,992
-------------------	----	---------

Total FY 2017 Resources	\$	230,950
-------------------------	----	---------

Proposed Expenditures:

Contracted Services		(77,950)
---------------------	--	----------

Purchased Art		(55,000)
---------------	--	----------

Other Misc		(18,000)
------------	--	----------

Total Proposed Expenditures	\$	(150,950)
-----------------------------	----	-----------

Proposed Fund Balance 9-30-2017	\$	80,000
---------------------------------	----	--------

***(Budget approved restricted this amount for future projects FY14-FY17 \$20,000 each year)***



## BASTROP ART IN PUBLIC PLACES

### BUDGET FY2017

BUDGET ITEM	FY2016	PROPOSED FY2017
SHORT TERM PROJECTS		
Sculpture Project (12)	\$27,088	\$22,200
Transformer Mural Project (8)	\$8200	\$8200
Cultural Walk Project	\$10,000	\$20,000
Children's Art Hunt Project	N/A	\$1000
Toads in Town Project	N/A	\$15,000
Yarn Bomb Project	N/A	\$3000
2-D Public Art Project	N/A	\$5050
Children's Holiday Art Project	N/A	\$1000
Salinas Project	\$15,000	N/A
School Bus Stop Project	\$4250	N/A
Fire "Assemblage"	\$0	N/A
LONG TERM PROJECTS	\$20,000	\$20,000
SUPPLIES/PRINTING/POSTAGE	\$500	\$500
ADVERTISING	\$14,800	\$16,000
PUBLIC ACQUISITION	\$45,000	\$55,000
MAINTENANCE/CONTINGENCY	\$1000	\$1500
INSURANCE DEDUCTIBLE/REPAIRS	\$2500	\$2500
<b>TOTAL</b>	<b>\$149,338*</b>	<b>\$170,950</b>

\*An additional \$12,000 was carried over from FY2015 and used for the purchase of "Poco a Poco".

## BASE BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2016

## 202-WATER/WASTEWATER FUND

REVENUES	AME	2014-2015 ACTUAL	2015-2016 BUDGET	Y-T-D ACTUAL	% OF BUDGET	2015-2016 PROJ ACTUAL	2016-2017 BASE BUDGET
<u>CHARGES FOR SERVICES</u>							
<u>WATER REVENUES</u>							
00-00-4101	WATER SALES-RESIDENTIAL	1,332,856.09	1,362,500	984,263.73	72.24	1,362,500	1,362,500.00
00-00-4102	WATER SALES-COMMERCIAL	1,162,132.55	1,100,900	935,464.99	84.97	1,250,000	1,250,000.00
00-00-4150	PENALTIES	34,277.00	32,700	27,138.86	82.99	35,000	35,000.00
00-00-4152	WATER TAPPING FEES	9,650.00	5,000	6,200.00	124.00	9,500	5,000.00
00-00-4154	WATER SERVICE FEES	21,105.00	22,000	13,000.00	59.09	16,500	22,000.00
00-00-4156	OTHER	300.00	0	1,127.68	0.00	1,200	0.00
	TOTAL WATER REVENUES	2,560,320.64	2,523,100	1,967,195.26	77.97	2,674,700	2,674,500.00
<u>WASTEWATER REVENUES</u>							
00-00-4201	WASTEWATER SALES-RESIDENTIAL	888,404.01	904,700	695,458.46	76.87	904,700	904,700.00
00-00-4202	WASTEWATER SALES-COMMERCIAL	705,928.68	686,700	562,602.22	81.93	745,000	745,000.00
00-00-4250	PENALTIES	25,004.41	23,980	18,983.34	79.16	25,000	25,000.00
00-00-4252	SEWER TAPPING FEES	2,250.00	2,000	3,275.00	163.75	2,500	2,500.00
00-00-4256	OTHER	560.00	5,000	450.00	9.00	500	500.00
	TOTAL WASTEWATER REVENUES	1,622,147.10	1,622,380	1,280,769.02	78.94	1,677,700	1,677,700.00
<u>OTHER REVENUE</u>							
<u>INTEREST INCOME</u>							
00-00-4400	INTEREST RECEIPTS	3,631.77	3,000	13,540.28	451.34	20,000	22,000.00
	TOTAL INTEREST INCOME	3,631.77	3,000	13,540.28	451.34	20,000	22,000.00
<u>INTERGOVERNMENTAL</u>							
00-00-4493	BEDC DONATED	47,889.43	0	0.00	0.00	0	0.00
	TOTAL INTERGOVERNMENTAL	47,889.43	0	0.00	0.00	0	0.00
<u>MISCELLANEOUS</u>							
00-00-4512	SALE OF FIXED ASSETS	9,541.00	0	0.00	0.00	0	0.00
00-00-4519	BACKFLOW TESTING COST	3,400.00	3,000	6,700.00	223.33	7,500	5,000.00
00-00-4547	BY THE WAY CAMPGROUND	9,755.34	22,000	17,552.59	79.78	30,000	22,000.00
00-00-4548	LCRA/WCID	96,925.65	85,000	94,026.59	110.62	120,000	125,000.00
	TOTAL MISCELLANEOUS	119,621.99	110,000	118,279.18	107.53	157,500	152,000.00
<u>TRANSFERS-IN</u>							
00-00-4732	TRANS IN - IMPACT FUND #303	0.00	0	246,683.55	0.00	246,683	0.00
00-00-4734	TRANS IN - ACCELERATION #304	172,325.60	0	0.00	0.00	0	0.00
00-00-4737	TRANS IN - FUND #725	0.00	0	37,026.59	0.00	37,027	0.00
	TOTAL TRANSFERS-IN	172,325.60	0	283,710.14	0.00	283,710	0.00

BASE BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2016

202-WATER/WASTEWATER FUND

REVENUES	AME	2014-2015 ACTUAL	2015-2016 BUDGET	Y-T-D ACTUAL	% OF BUDGET	2015-2016 PROJ ACTUAL	2016-2017 BASE BUDGET
<u>OTHER SOURCES</u>							
00-00-4805 GAIN/LOSS FIXED ASSETS	(	135,093.00)	0	0.00	0.00	0	0.00
00-00-4810 INSURANCE PROCEEDS		0.00	0	441.85	0.00	0	0.00
00-00-4815 SPECIAL ITEM		<u>338,483.89</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER SOURCES		<u>203,390.89</u>	<u>0</u>	<u>441.85</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>
TOTAL REVENUE		4,729,327.42	4,258,480	3,663,935.73	86.04	4,813,610	4,526,200.00

## BASE BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2016

## 202-WATER/WASTEWATER FUND

EXPENDITURES	AME	2014-2015 ACTUAL	2015-2016 BUDGET	Y-T-D ACTUAL	% OF BUDGET	2015-2016 PROJ ACTUAL	2016-2017 BASE BUDGET
<b>NON-DEPARTMENT</b>							
=====							
00-NON-PROGRAM							
=====							
<b>WATER/WASTEWATER DEPT.</b>							
=====							
<b>ADMINISTRATION</b>							
=====							
<b>PERSONNEL COSTS</b>							
35-10-5101 OPERATIONAL SALARIES, W/WW		438,620.28	601,716	443,540.23	73.71	550,000	99,283.00
35-10-5114 PRE-EMPLOYMENT EXP, W/WW AD		555.00	500	120.00	24.00	500	0.00
35-10-5116 LONGEVITY, W/WW ADM		1,311.75	1,500	2,808.00	187.20	2,808	269.00
35-10-5117 OVERTIME, W/WW ADM		34,343.94	30,000	29,064.49	96.88	30,000	0.00
35-10-5150 SOCIAL SECURITY, W/WW ADM		35,852.87	48,520	37,754.36	77.81	48,520	7,625.00
35-10-5151 RETIREMENT, W/WW ADM		50,416.75	69,600	47,031.83	67.57	60,352	10,981.00
35-10-5155 GROUP INSURANCE, W/WW ADM		75,878.12	117,000	75,584.66	64.60	100,000	12,534.00
35-10-5156 WORKERS COMPENSATION, W/WW		19,370.09	21,275	18,850.53	88.60	18,850	1,333.00
35-10-5159 RETIREES BENEFITS, W/WW ADM		<u>41,281.58</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>
TOTAL PERSONNEL COSTS		697,630.38	890,111	654,754.10	73.56	811,030	132,025.00
<b>SUPPLIES &amp; MATERIALS</b>							
35-10-5201 SUPPLIES, W/WW ADM		5,367.42	9,000	5,107.10	56.75	6,000	9,000.00
35-10-5203 POSTAGE, W/WW ADM		4,575.34	4,500	2,753.82	61.20	3,000	3,000.00
35-10-5206 OFFICE EQUIPMENT/FURN, W/WW		0.00	1,000	0.00	0.00	0	1,000.00
35-10-5209 SAFETY/FIRST AID, W/WW ADM		3,701.17	6,950	2,537.86	36.52	4,000	5,750.00
35-10-5218 SPECIAL PRINTING, W/WW ADM		1,834.94	1,810	580.05	32.05	1,810	1,310.00
35-10-5228 SMALL TOOLS, W/WW ADM		18.48	200	26.97	13.49	200	100.00
35-10-5229 CONSERVATION PROGRAM, W ADM		1,860.97	11,250	9,225.00	82.00	10,000	2,750.00
35-10-5240 FUEL & LUBE, W/WW ADM		<u>16,427.20</u>	<u>18,000</u>	<u>15,253.19</u>	<u>84.74</u>	<u>17,500</u>	<u>2,000.00</u>
TOTAL SUPPLIES & MATERIALS		33,785.52	52,710	35,483.99	67.32	42,510	24,910.00
<b>MAINTENANCE &amp; REPAIRS</b>							
35-10-5320 EQUIPMENT MAINT, W/WW ADM		3,039.86	2,930	2,184.00	74.54	2,930	2,930.00
35-10-5325 COMPUTER MAINT/UPGRAD, W/WW		0.00	3,000	0.00	0.00	500	3,000.00
35-10-5340 BUILDING MAINTENANCE, W/WW		709.31	3,500	2,980.00	85.14	3,500	3,500.00
35-10-5345 VEHICLE MAINTENANCE, W/WW A		<u>6,637.40</u>	<u>10,000</u>	<u>5,192.24</u>	<u>51.92</u>	<u>5,000</u>	<u>5,000.00</u>
TOTAL MAINTENANCE & REPAIRS		10,386.57	19,430	10,356.24	53.30	11,930	14,430.00



## BASE BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2016

## 202-WATER/WASTEWATER FUND

EXPENDITURES	AME	2014-2015 ACTUAL	2015-2016 BUDGET	Y-T-D ACTUAL	% OF BUDGET	2015-2016 PROJ ACTUAL	2016-2017 BASE BUDGET
<u>OCCUPANCY</u>							
35-10-5401	COMMUNICATIONS, W/WW ADM	16,964.76	19,270	12,914.32	67.02	17,000	17,000.00
35-10-5403	UTILITIES, W/WW ADM	<u>3,833.24</u>	<u>4,200</u>	<u>2,160.14</u>	<u>51.43</u>	<u>4,200</u>	<u>4,000.00</u>
	TOTAL OCCUPANCY	20,798.00	23,470	15,074.46	64.23	21,200	21,000.00
<u>CONTRACTUAL SERVICES</u>							
35-10-5505	PROFESSIONAL SERVICES, W/WW	16,990.24	20,000	63,092.48	315.46	75,000	20,000.00
35-10-5507	CREDIT CARD PROCESSING FEES	14,823.08	18,000	10,931.27	60.73	15,000	15,000.00
35-10-5509	PRO & LIAB INSURANCE, W/WW	32,748.33	32,250	32,050.15	99.38	32,000	32,250.00
35-10-5515	UNIFORMS, W/WW ADM	11,080.21	12,900	8,248.61	63.94	11,000	500.00
35-10-5525	LEGAL SERVICES, W/WW ADM	238,014.37	50,000	423,035.68	846.07	500,000	30,000.00
35-10-5530	ENGINEERING/CONSULT, W/WW A	22,024.75	21,000	31,990.00	152.33	40,000	25,000.00
35-10-5544	UNEMPLOYMENT, W/WW ADM	9,762.33	0	0.00	0.00	0	0.00
35-10-5545	DEBT COLLECTION SERV, W/WW	163.64	250	189.33	75.73	250	250.00
35-10-5560	ADMINISTRATIVE SUPPORT, W/W	531,019.92	455,160	379,300.00	83.33	455,160	455,936.00
35-10-5585	AQUA CCN, W ADM	<u>3,280.67</u>	<u>37,500</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>3,000.00</u>
	TOTAL CONTRACTUAL SERVICES	879,907.54	647,060	948,837.52	146.64	1,128,410	581,936.00
<u>OTHER CHARGES</u>							
35-10-5600	DEPRECIATION EXP, W/WW ADM	597,796.00	0	0.00	0.00	0	0.00
35-10-5601	ADVERTISING, W/WW ADM	5,321.15	6,000	348.44	5.81	2,000	6,000.00
35-10-5605	TRAVEL/TRAINING, W/WW ADM	6,965.27	14,000	5,617.61	40.13	8,000	14,000.00
35-10-5607	CONSUMER CONFIDENCE RPT, W	198.90	1,600	277.08	17.32	250	4,500.00
35-10-5610	BOND ISSUANCE COST	19,993.66	0	36,428.49	0.00	36,429	0.00
35-10-5615	DUES, SUBSCRIPT, PUB, W/WW	716.08	3,400	762.92	22.44	750	2,120.00
35-10-5655	EQUIPMENT RENTAL, W/WW ADM	5,045.12	5,000	3,824.04	76.48	5,000	5,000.00
35-10-5679	BAD DEBTS, W/WW ADM	<u>7,024.41</u>	<u>16,000</u>	<u>5,140.45</u>	<u>32.13</u>	<u>6,000</u>	<u>8,000.00</u>
	TOTAL OTHER CHARGES	643,060.59	46,000	52,399.03	113.91	58,429	39,620.00
<u>CONTINGENCY</u>							
35-10-5900	CONTINGENCY, W/WW ADM	<u>0.00</u>	<u>10,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>10,000.00</u>
	TOTAL CONTINGENCY	0.00	10,000	0.00	0.00	0	10,000.00
<u>CAPITAL OUTLAY</u>							
<u>DEBT SERVICE</u>							
35-10-7121	2006 C of O's PRINC	0.00	17,150	14,291.70	83.33	17,150	17,150.00
35-10-7122	2006 C of O's INTEREST	9,984.33	9,270	7,725.00	83.33	9,270	8,552.00
35-10-7123	2007 C of O's PRINC	0.00	97,438	81,198.30	83.33	97,438	101,867.00
35-10-7124	2007 C of O's INTEREST	61,463.00	57,616	48,013.30	83.33	57,616	53,590.00
35-10-7131	2008A C of O's PRINC	0.00	72,293	62,500.00	86.45	75,000	80,000.00
35-10-7132	2008A C of O's INTEREST	40,118.20	36,607	29,036.67	79.32	34,844	4,000.00
35-10-7139	2010 GO REFUNDING PRINC	0.00	154,071	128,392.50	83.33	154,071	158,603.00
35-10-7140	2010 GO REFUNDING INTEREST	58,115.88	55,437	46,197.50	83.33	55,437	50,815.00
35-10-7145	TAX REV CERT 2012 PRINC	0.00	185,000	154,166.70	83.33	185,000	180,000.00
35-10-7146	2012 TAX CERT. INTEREST	108,193.00	120,100	100,083.30	83.33	120,100	116,400.00
35-10-7147	2013 TAX & LIM REV CO PRINC	0.00	103,320	85,833.33	83.08	103,320	95,000.00

BASE BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2016

202-WATER/WASTEWATER FUND

EXPENDITURES	AME	2014-2015 ACTUAL	2015-2016 BUDGET	Y-T-D ACTUAL	% OF BUDGET	2015-2016 PROJ ACTUAL	2016-2017 BASE BUDGET
35-10-7148	2013 TAX & LIM REV CO INT	135,342.20	136,792	113,958.33	83.31	136,792	133,660.00
35-10-7149	CO 2014 SERIES-PRINC	0.00	235,125	195,937.50	83.33	235,125	239,400.00
35-10-7150	CO 2014 SERIES-INT	175,617.68	158,582	132,150.90	83.33	158,582	153,879.00
35-10-7152	GO REFUNDING SER 2014 INT	11,380.34	21,510	0.00	0.00	0	0.00
35-10-7154	GO REFUNDING, 2016-INT	0.00	0	353.08	0.00	0	32,450.00
35-10-7160	INTEREST ACCRUED	( 7,366.08)	0	0.00	0.00	0	0.00
	TOTAL DEBT SERVICE	592,848.55	1,460,311	1,199,838.11	82.16	1,439,745	1,425,366.00
<u>TRANSFERS OUT</u>							
35-10-8130	TRANS OUT-VEHICLE/EQUIP RPL	0.00	275,000	275,000.00	100.00	275,000	0.00
	TOTAL TRANSFERS OUT	0.00	275,000	275,000.00	100.00	275,000	0.00
	TOTAL ADMINISTRATION	2,878,417.15	3,424,092	3,191,743.45	93.21	3,788,254	2,249,287.00
<u>W/WW DISTRIBUT/COLLECT</u>							
=====							
<u>PERSONNEL COSTS</u>							
35-41-5101	OPERATIONAL SAL, W/WW DIST/	0.00	0	0.00	0.00	0	273,498.00
35-41-5116	LONGEVITY, W/WW DIST/COL	0.00	0	0.00	0.00	0	1,041.00
35-41-5117	OVERTIME, W/WW DISTR/COL	0.00	0	0.00	0.00	0	10,000.00
35-41-5150	SOCIAL SECURITY, W/WW DIST/	0.00	0	0.00	0.00	0	22,264.00
35-41-5151	RETIREMENT, W/WW DISTR/COL	0.00	0	0.00	0.00	0	31,385.00
35-41-5155	GROUP INSURANCE, W/WW DIST/	0.00	0	0.00	0.00	0	62,669.00
35-41-5156	WORKERS COMP, W/WW DISTR/CO	0.00	0	0.00	0.00	0	9,351.00
	TOTAL PERSONNEL COSTS	0.00	0	0.00	0.00	0	410,208.00
<u>SUPPLIES &amp; MATERIALS</u>							
35-41-5212	CHEMICALS, W/WW DIST	0.00	300	239.97	79.99	300	300.00
35-41-5215	NEW METERS, W/WW DIST	39,198.83	18,700	18,435.68	98.59	20,000	16,000.00
35-41-5228	SMALL TOOLS, W/WW DIST	4,009.34	3,800	3,620.04	95.26	3,300	3,000.00
35-41-5240	FUEL & LUBE, W/WW DISTR/COL	0.00	0	0.00	0.00	0	8,000.00
	TOTAL SUPPLIES & MATERIALS	43,208.17	22,800	22,295.69	97.79	23,600	27,300.00
<u>MAINTENANCE &amp; REPAIRS</u>							
35-41-5303	SYSTEM MAINTENANCE, W/WW DI	26,425.03	49,000	46,581.78	95.06	49,000	60,000.00
35-41-5320	EQUIPMENT MAINT, W/WW DIST	14,633.50	27,900	24,282.03	87.03	25,000	20,400.00
35-41-5340	BUILDING MAINT, DIST/COLLEC	0.00	0	0.00	0.00	0	2,000.00
35-41-5345	VEHICLE MAINT., W/WW DIST/C	0.00	0	0.00	0.00	0	2,000.00
	TOTAL MAINTENANCE & REPAIRS	41,058.53	76,900	70,863.81	92.15	74,000	84,400.00

BASE BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2016

202-WATER/WASTEWATER FUND

EXPENDITURES	AME	2014-2015 ACTUAL	2015-2016 BUDGET	Y-T-D ACTUAL	% OF BUDGET	2015-2016 PROJ ACTUAL	2016-2017 BASE BUDGET
<u>OCCUPANCY</u>							
<u>CONTRACTUAL SERVICES</u>							
35-41-5505	PROFESSIONAL SERVICE, W/WW	3,039.95	4,840	4,085.75	84.42	4,840	4,840.00
35-41-5511	MAPPING, W/WW DIST	0.00	500	0.00	0.00	0	5,000.00
35-41-5515	UNIFORMS, W/WW DISTR/COL	0.00	0	0.00	0.00	0	7,040.00
35-41-5595	VEHICLE/EQUIP REPLC FEE	0.00	0	0.00	0.00	0	33,541.00
	TOTAL CONTRACTUAL SERVICES	3,039.95	5,340	4,085.75	76.51	4,840	50,421.00
<u>OTHER CHARGES</u>							
35-41-5605	TRAVEL & TRAINING, DIST/COL	0.00	0	0.00	0.00	0	1,000.00
35-41-5655	EQUIPMENT RENTAL, W/WW DIST	1,271.70	1,500	497.50	33.17	1,500	1,500.00
	TOTAL OTHER CHARGES	1,271.70	1,500	497.50	33.17	1,500	2,500.00
<u>CAPITAL OUTLAY</u>							
35-41-6010	EQUIPMENT, CAP OUT, W/WW DI	0.00	0	0.00	0.00	0	15,000.00
35-41-6320	ELEVATED STORAGE TANK HWY20	0.00	2,300,000	0.00	0.00	1,000,000	1,000,000.00
	TOTAL CAPITAL OUTLAY	0.00	2,300,000	0.00	0.00	1,000,000	1,015,000.00
	TOTAL W/WW DISTRIBUT/COLLECT	88,578.35	2,406,540	97,742.75	4.06	1,103,940	1,589,829.00
<u>WATER PRODUCTION/TREAT</u>							
=====							
<u>PERSONNEL COSTS</u>							
35-43-5101	OPERATION SAL WATER PROD TR	0.00	0	0.00	0.00	0	189,026.00
35-43-5116	LONGEVITY, WTR PROD/TREAT	0.00	0	0.00	0.00	0	367.00
35-43-5117	OVERTIME, WTR PROD/TREAT	0.00	0	0.00	0.00	0	10,000.00
35-43-5150	SOCIAL SECURITY WTR PROD/TR	0.00	0	0.00	0.00	0	11,990.00
35-43-5151	RETIREMENT, WTR PROD/TREAT	0.00	0	0.00	0.00	0	16,595.00
35-43-5155	GROUP INSURANCE WTR PROD/TR	0.00	0	0.00	0.00	0	25,068.00
35-43-5156	WORKERS COMP, WTR PROD/TREA	0.00	0	0.00	0.00	0	4,615.00
	TOTAL PERSONNEL COSTS	0.00	0	0.00	0.00	0	257,661.00
<u>SUPPLIES &amp; MATERIALS</u>							
35-43-5212	CHEMICALS, W PROD	34,148.56	30,000	26,255.87	87.52	30,000	30,000.00
35-43-5228	SMALL TOOLS, WATER PROD	532.28	1,000	972.79	97.28	1,000	1,000.00
35-43-5240	FUEL & LUBE, WTR PROD/TREAT	0.00	0	0.00	0.00	0	4,000.00
	TOTAL SUPPLIES & MATERIALS	34,680.84	31,000	27,228.66	87.83	31,000	35,000.00

BASE BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2016

202-WATER/WASTEWATER FUND

EXPENDITURES	AME	2014-2015 ACTUAL	2015-2016 BUDGET	Y-T-D ACTUAL	% OF BUDGET	2015-2016 PROJ ACTUAL	2016-2017 BASE BUDGET
<u>MAINTENANCE &amp; REPAIRS</u>							
35-43-5303	SYSTEM MAINTENANCE, W PROD	3,216.12	37,200	32,506.37	87.38	41,200	261,530.76
35-43-5320	EQUIPMENT MAINT, W PROD	79,104.54	177,512	172,806.59	97.35	177,512	91,260.00
35-43-5340	BUILDING MAINT., WATER PROD	0.00	0	0.00	0.00	0	2,000.00
35-43-5345	VEHICLE MAINT., WATER PROD/	0.00	0	0.00	0.00	0	2,000.00
	TOTAL MAINTENANCE & REPAIRS	82,320.66	214,712	205,312.96	95.62	218,712	356,790.76
<u>OCCUPANCY</u>							
35-43-5403	UTILITIES, WATER PROD	131,037.31	116,000	82,022.20	70.71	130,000	130,000.00
	TOTAL OCCUPANCY	131,037.31	116,000	82,022.20	70.71	130,000	130,000.00
<u>CONTRACTUAL SERVICES</u>							
35-43-5505	PROFESSIONAL SERV, WATER PR	15,181.70	21,350	15,283.70	71.59	21,350	14,756.70
35-43-5506	LAB FEES, WATER PROD	13,919.56	19,000	12,367.49	65.09	15,000	25,000.00
35-43-5515	UNIFORMS, WTR PROD/TREAT	0.00	0	0.00	0.00	0	3,520.00
35-43-5524	PUMPING FEES, WATER PROD	77,748.00	84,000	60,431.40	71.94	78,000	104,420.00
35-43-5595	VEHICLE/EQUIP REPLC FEE	0.00	0	0.00	0.00	0	4,972.00
	TOTAL CONTRACTUAL SERVICES	106,849.26	124,350	88,082.59	70.83	114,350	152,668.70
<u>OTHER CHARGES</u>							
35-43-5605	TRAVEL & TRAINING WATER PRO	0.00	0	0.00	0.00	0	2,000.00
35-43-5655	EQUIPMENT RENTAL, WTR PROD/	0.00	0	0.00	0.00	0	2,000.00
	TOTAL OTHER CHARGES	0.00	0	0.00	0.00	0	4,000.00
<u>CAPITAL OUTLAY</u>							
35-43-6010	EQUIPMENT, CAP OUT, W/WW PR	0.00	0	0.00	0.00	0	52,187.00
35-43-6233	WATER WELL DEVELOP, WATER P	0.00	0	0.00	0.00	0	80,817.00
	TOTAL CAPITAL OUTLAY	0.00	0	0.00	0.00	0	133,004.00
	TOTAL WATER PRODUCTION/TREAT	354,888.07	486,062	402,646.41	82.84	494,062	1,069,124.46
WW TREATMENT PLANT							
=====							
<u>PERSONNEL COSTS</u>							
35-46-5101	OPERATIONAL SAL WW TREAT PL	0.00	0	0.00	0.00	0	196,041.00
35-46-5116	LONGEVITY, WW TREATMENT PLA	0.00	0	0.00	0.00	0	514.00
35-46-5117	OVERTIME, WW TREATMENT PLAN	0.00	0	0.00	0.00	0	10,000.00
35-46-5150	SOCIAL SECURITY WW TREAT P	0.00	0	0.00	0.00	0	12,396.00
35-46-5151	RETIREMENT, WW TREAT PLANT	0.00	0	0.00	0.00	0	17,165.00
35-46-5155	GROUP INSURANCE, WW TREAT P	0.00	0	0.00	0.00	0	25,068.00
35-46-5156	WORKERS COMP, WW TREAT PLAN	0.00	0	0.00	0.00	0	4,785.00
	TOTAL PERSONNEL COSTS	0.00	0	0.00	0.00	0	265,969.00



## BASE BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2016

## 202-WATER/WASTEWATER FUND

EXPENDITURES	AME	2014-2015 ACTUAL	2015-2016 BUDGET	Y-T-D ACTUAL	% OF BUDGET	2015-2016 PROJ ACTUAL	2016-2017 BASE BUDGET
<u>SUPPLIES &amp; MATERIALS</u>							
35-46-5212	CHEMICALS, WW TP	27,785.38	29,000	20,436.27	70.47	29,000	29,000.00
35-46-5228	SMALL TOOLS, WW TP	2,629.59	800	625.44	78.18	800	800.00
35-46-5240	FUEL & LUBE, WW TREAT PLANT	0.00	0	0.00	0.00	0	4,000.00
	TOTAL SUPPLIES & MATERIALS	30,414.97	29,800	21,061.71	70.68	29,800	33,800.00
<u>MAINTENANCE &amp; REPAIRS</u>							
35-46-5303	SYSTEM MAINT, WW TP	92,351.97	185,000	101,351.12	54.78	150,000	129,865.00
35-46-5320	EQUIPMENT MAINT, WW TP	54,200.73	56,100	29,676.99	52.90	50,000	35,100.00
35-46-5340	BUILDING MAINT., WW TRMT PL	0.00	0	0.00	0.00	0	2,000.00
35-46-5345	VEHICLE MAINT, WW TRMT PLT	0.00	0	0.00	0.00	0	2,000.00
	TOTAL MAINTENANCE & REPAIRS	146,552.70	241,100	131,028.11	54.35	200,000	168,965.00
<u>OCCUPANCY</u>							
35-46-5403	UTILITIES, WW TP	162,674.78	150,000	125,080.87	83.39	165,000	167,548.00
	TOTAL OCCUPANCY	162,674.78	150,000	125,080.87	83.39	165,000	167,548.00
<u>CONTRACTUAL SERVICES</u>							
35-46-5505	PROFESSIONAL SERVICES, WW T	20,773.00	40,000	14,974.93	37.44	20,000	20,000.00
35-46-5506	LAB FEES, WW TP	42,173.54	37,000	30,251.18	81.76	40,000	37,000.00
35-46-5515	UNIFORMS, WW TREAT PLANT	0.00	0	0.00	0.00	0	3,520.00
	TOTAL CONTRACTUAL SERVICES	62,946.54	77,000	45,226.11	58.74	60,000	60,520.00
<u>OTHER CHARGES</u>							
35-46-5605	TRAVEL & TRAINING, WW TRMT PL	0.00	0	0.00	0.00	0	2,000.00
35-46-5615	EQUIP RENTAL, WW TRMT PLT	0.00	0	0.00	0.00	0	2,000.00
	TOTAL OTHER CHARGES	0.00	0	0.00	0.00	0	4,000.00
<u>CAPITAL OUTLAY</u>							
35-46-6010	EQUIPMENT-CAP OUTLAY	0.00	93,692	93,400.00	99.69	93,400	0.00
35-46-6174	WWTP#3	0.00	52,000	52,000.00	100.00	52,000	0.00
	TOTAL CAPITAL OUTLAY	0.00	145,692	145,400.00	99.80	145,400	0.00
	TOTAL WW TREATMENT PLANT	402,588.99	643,592	467,796.80	72.69	600,200	700,802.00
<hr/>							
TOTAL WATER/WASTEWATER DEPT.		3,724,472.56	6,960,286	4,159,929.41	59.77	5,986,456	5,609,042.46
*** TOTAL EXPENSES ***		3,724,472.56	6,960,286	4,159,929.41	59.77	5,986,456	5,609,042.46

\*\*\* END OF REPORT \*\*\*

## BASE BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2016

## 501-HOTEL/MOTEL TAX FUND

REVENUES	AME	2014-2015 ACTUAL	2015-2016 BUDGET	Y-T-D ACTUAL	% OF BUDGET	2015-2016 PROJ ACTUAL	2016-2017 BASE BUDGET
<u>TAXES &amp; PENALTIES</u>							
00-00-4007 MOTEL/HOTEL TAX RECEIPTS		<u>2,850,061.97</u>	<u>2,800,000</u>	<u>2,204,844.75</u>	<u>78.74</u>	<u>2,859,000</u>	<u>2,875,000.00</u>
TOTAL TAXES & PENALTIES		<u>2,850,061.97</u>	<u>2,800,000</u>	<u>2,204,844.75</u>	<u>78.74</u>	<u>2,859,000</u>	<u>2,875,000.00</u>
<u>INTEREST INCOME</u>							
00-00-4400 INTEREST EARNED		<u>1,905.45</u>	<u>1,500</u>	<u>5,090.74</u>	<u>339.38</u>	<u>7,500</u>	<u>7,000.00</u>
TOTAL INTEREST INCOME		<u>1,905.45</u>	<u>1,500</u>	<u>5,090.74</u>	<u>339.38</u>	<u>7,500</u>	<u>7,000.00</u>
<u>MISCELLANEOUS</u>							
00-00-4514 MISCELLANEOUS INCOME		<u>152.81</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>
TOTAL MISCELLANEOUS		<u>152.81</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>
TOTAL REVENUE		<u>2,852,120.23</u>	<u>2,801,500</u>	<u>2,209,935.49</u>	<u>78.88</u>	<u>2,866,500</u>	<u>2,882,000.00</u>

BASE BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2016

501-HOTEL/MOTEL TAX FUND

EXPENDITURES	AME	2014-2015 ACTUAL	2015-2016 BUDGET	Y-T-D ACTUAL	% OF BUDGET	2015-2016 PROJ ACTUAL	2016-2017 BASE BUDGET
NON-DEPARTMENT							
=====							
00-NON-PROGRAM							
=====							

HOTEL/MOTEL TAX FUND

=====

00-NON-PROGRAM

=====

CONTRACTUAL SERVICES

80-00-5505	PROFESSIONAL SERVICES	0.00	0	5,013.00	0.00	50,000	30,000.00
80-00-5525	LEGAL	3,963.00	0	1,922.00	0.00	3,000	2,000.00
80-00-5540	ORGANIZATION FUNDING	0.00	0	0.00	0.00	0	225,000.00
80-00-5555	BASTROP FAMILY CRISIS CENTE	1,800.00	1,667	1,667.00	100.00	1,667	0.00
80-00-5563	BASTROP CHAMBER OF COMMERCE	48,000.00	24,278	24,278.00	100.00	24,278	0.00
80-00-5564	BASTROP HISTORICAL SOCIETY	18,200.00	22,347	22,347.00	100.00	22,347	0.00
80-00-5565	BASTROP HOMECOMING COMMITTE	20,400.00	20,788	20,788.00	100.00	20,788	0.00
80-00-5566	BASTROP OPERA HOUSE	50,700.00	126,555	126,555.00	100.00	126,555	0.00
80-00-5568	YMCA	3,550.00	6,478	6,478.00	100.00	6,478	0.00
80-00-5571	RETREET AMERICA	1,950.00	0	0.00	0.00	0	0.00
80-00-5572	SUPCUP	6,250.00	0	0.00	0.00	0	0.00
80-00-5573	TEXAS NON-PROFIT THEATERS	5,150.00	0	0.00	0.00	0	0.00
80-00-5574	UPSTART, INC	14,000.00	13,308	0.00	0.00	0	0.00
80-00-5575	VISITOR CENTER	60,700.00	78,243	78,243.00	100.00	78,243	75,000.00
80-00-5576	BASTROP MARKETING CORPORATI	1,040,390.96	799,893	664,355.02	83.06	675,000	0.00
80-00-5577	DOWNTOWN BUSINESS ALLIANCE	118,510.00	45,854	45,854.00	100.00	45,854	0.00
80-00-5578	BASTROP FINE ARTS GUILD	8,000.00	0	0.00	0.00	0	0.00
80-00-5580	BFAG-SPEC FUNDING AGREEMENT	0.00	10,000	10,000.00	100.00	10,000	0.00
80-00-5581	TXDOT HWY 71 OVERPASS ARTWR	67,875.00	0	0.00	0.00	0	0.00
80-00-5582	TOUGH MUDDER	0.00	4,608	4,608.00	100.00	4,608	0.00
80-00-5583	FRIENDS OF FAIRVIEW	0.00	1,600	0.00	0.00	1,600	0.00
80-00-5589	BASTROP JUNETENTH COMMITTE	<u>5,450.00</u>	<u>5,000</u>	<u>5,000.00</u>	<u>100.00</u>	<u>5,000</u>	<u>0.00</u>
TOTAL CONTRACTUAL SERVICES		1,474,888.96	1,160,619	1,017,108.02	87.63	1,075,418	332,000.00



## BASE BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2016

## 501-HOTEL/MOTEL TAX FUND

EXPENDITURES	AME	2014-2015 ACTUAL	2015-2016 BUDGET	Y-T-D ACTUAL	% OF BUDGET	2015-2016 PROJ ACTUAL	2016-2017 BASE BUDGET
<u>OTHER CHARGES</u>							
80-00-5601 ADVERTISING/TML BOOTH		0.00	17,274	3,822.96	22.13	3,823	0.00
80-00-5667 SPECIAL EVENT EXPENSE		<u>26,175.77</u>	<u>45,000</u>	<u>4,453.24</u>	<u>9.90</u>	<u>25,000</u>	<u>30,000.00</u>
TOTAL OTHER CHARGES		26,175.77	62,274	8,276.20	13.29	28,823	30,000.00
<u>CONTINGENCY</u>							
<u>TRANSFERS OUT</u>							
80-00-8001 TRANSFER OUT - GENERAL FUND		246,580.00	0	0.00	0.00	0	0.00
80-00-8118 TRANS OUT-BAIPP FUND		41,159.00	166,513	138,760.80	83.33	166,513	158,992.00
80-00-8119 TRANS OUT - CONVENTION CENT		1,121,300.00	1,121,300	934,416.70	83.33	1,121,300	0.00
80-00-8121 TRANS OUT-RODEO ARENA FUND		0.00	93,000	93,000.00	100.00	93,000	100,000.00
80-00-8123 TRANS OUT-DEBT SERV (CC BON		0.00	0	0.00	0.00	0	499,927.00
80-00-8124 TRANS OUT - MAIN STREET PRO		<u>75,000.00</u>	<u>75,000</u>	<u>62,500.00</u>	<u>83.33</u>	<u>75,000</u>	<u>75,000.00</u>
TOTAL TRANSFERS OUT		<u>1,484,039.00</u>	<u>1,455,813</u>	<u>1,228,677.50</u>	<u>84.40</u>	<u>1,455,813</u>	<u>833,919.00</u>
TOTAL 00-NON-PROGRAM		2,985,103.73	2,678,706	2,254,061.72	84.15	2,560,054	1,195,919.00
<hr/>							
TOTAL HOTEL/MOTEL TAX FUND		2,985,103.73	2,678,706	2,254,061.72	84.15	2,560,054	1,195,919.00
*** TOTAL EXPENSES ***		2,985,103.73	2,678,706	2,254,061.72	84.15	2,560,054	1,195,919.00

\*\*\* END OF REPORT \*\*\*

## BASE BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2016

## 502-BASTROP CONVENTION CENTER

REVENUES	AME	2014-2015 ACTUAL	2015-2016 BUDGET	Y-T-D ACTUAL	% OF BUDGET	2015-2016 PROJ ACTUAL	2016-2017 BASE BUDGET
<u>LICENSES &amp; PERMITS</u>							
00-00-4030 CATERING PERMITS		<u>1,935.00</u>	<u>2,100</u>	<u>2,161.65</u>	<u>102.94</u>	<u>2,300</u>	<u>2,300.00</u>
TOTAL LICENSES & PERMITS		1,935.00	2,100	2,161.65	102.94	2,300	2,300.00
<u>CHARGES FOR SERVICES</u>							
00-00-4043 CC SPONSORED EVENT		17,227.93	12,000	18,197.39	151.64	21,200	30,000.00
00-00-4047 RENTAL REVENUE		113,898.26	120,000	101,742.66	84.79	115,000	130,000.00
00-00-4048 CATERING SERVICES		<u>4,830.37</u>	<u>7,000</u>	<u>7,216.47</u>	<u>103.09</u>	<u>8,000</u>	<u>9,000.00</u>
TOTAL CHARGES FOR SERVICES		135,956.56	139,000	127,156.52	91.48	144,200	169,000.00
<u>INTEREST INCOME</u>							
00-00-4400 INTEREST INCOME		<u>1,140.46</u>	<u>1,500</u>	<u>4,045.25</u>	<u>269.68</u>	<u>6,000</u>	<u>6,000.00</u>
TOTAL INTEREST INCOME		1,140.46	1,500	4,045.25	269.68	6,000	6,000.00
<u>MISCELLANEOUS</u>							
<u>TRANSFERS-IN</u>							
00-00-4719 TRANS IN - HOTEL/MOTEL #501		<u>1,121,300.00</u>	<u>1,121,300</u>	<u>934,416.70</u>	<u>83.33</u>	<u>1,121,300</u>	<u>949,930.00</u>
TOTAL TRANSFERS-IN		<u>1,121,300.00</u>	<u>1,121,300</u>	<u>934,416.70</u>	<u>83.33</u>	<u>1,121,300</u>	<u>949,930.00</u>
TOTAL REVENUE		1,260,332.02	1,263,900	1,067,780.12	84.48	1,273,800	1,127,230.00

## BASE BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2016

502-BASTROP CONVENTION CENTER

EXPENDITURES	AME	2014-2015 ACTUAL	2015-2016 BUDGET	Y-T-D ACTUAL	% OF BUDGET	2015-2016 PROJ ACTUAL	2016-2017 BASE BUDGET
<b>NON-DEPARTMENT</b>							
<b>00-NON-PROGRAM</b>							
<u>PERSONNEL COSTS</u>							
00-00-5101	OPERATIONAL SALARIES	171,352.82	184,933	149,506.72	80.84	184,933	207,465.00
00-00-5116	LONGEVITY	309.00	500	462.00	92.40	462	675.00
00-00-5117	OVERTIME	9,023.69	10,000	6,026.47	60.26	7,000	8,000.00
00-00-5150	SOCIAL SECURITY	13,917.53	15,275	12,506.70	81.88	15,000	16,860.00
00-00-5151	RETIREMENT	19,250.27	21,860	15,638.68	71.54	20,800	24,230.00
00-00-5155	GROUP INSURANCE	31,096.50	33,425	24,915.72	74.54	33,162	33,425.00
00-00-5156	WORKER'S COMPENSATION	5,451.48	8,110	7,355.17	90.69	7,355	8,110.00
00-00-5159	RETIREE BENEFITS	<u>12,987.00</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>
	TOTAL PERSONNEL COSTS	263,388.29	274,103	216,411.46	78.95	268,712	298,765.00
<u>SUPPLIES &amp; MATERIALS</u>							
00-00-5201	SUPPLIES	13,558.13	14,700	11,941.83	81.24	13,500	12,000.00
00-00-5203	POSTAGE	841.62	1,000	942.42	94.24	1,000	1,000.00
00-00-5206	OFFICE EQUIPMENT	1,825.38	2,000	475.00	23.75	500	1,000.00
00-00-5207	COMPUTER EQUIPMENT	3,257.78	3,350	1,139.29	34.01	1,500	700.00
00-00-5217	JANITORIAL SUPPLIES	4,831.89	5,320	3,199.80	60.15	4,000	4,200.00
00-00-5222	EQUIPMENT	5,945.81	5,000	1,994.09	39.88	2,500	2,500.00
00-00-5228	SMALL TOOLS	1,403.01	1,500	815.79	54.39	1,500	1,000.00
00-00-5240	FUEL & LUBE	<u>312.97</u>	<u>500</u>	<u>526.73</u>	<u>105.35</u>	<u>650</u>	<u>500.00</u>
	TOTAL SUPPLIES & MATERIALS	31,976.59	33,370	21,034.95	63.04	25,150	22,900.00
<u>MAINTENANCE &amp; REPAIRS</u>							
00-00-5320	EQUIPMENT/SOFTWARE MAINTENANCE	199.89	950	495.50	52.16	650	2,100.00
00-00-5340	VEHICLE MAINTENANCE	584.10	850	312.11	36.72	500	300.00
00-00-5345	BUILDING MAINTENANCE	9,803.30	20,000	18,090.29	90.45	20,000	20,000.00
00-00-5346	GROUND MAINTENANCE	<u>15,733.42</u>	<u>16,000</u>	<u>13,431.68</u>	<u>83.95</u>	<u>16,000</u>	<u>3,000.00</u>
	TOTAL MAINTENANCE & REPAIRS	26,320.71	37,800	32,329.58	85.53	37,150	25,400.00
<u>OCCUPANCY</u>							
00-00-5401	COMMUNICATIONS	14,958.95	20,410	12,749.49	62.47	15,000	15,480.00
00-00-5403	UTILITIES	<u>32,338.25</u>	<u>35,100</u>	<u>20,143.43</u>	<u>57.39</u>	<u>29,000</u>	<u>28,838.04</u>
	TOTAL OCCUPANCY	47,297.20	55,510	32,892.92	59.26	44,000	44,318.04



## BASE BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2016

## 502-BASTROP CONVENTION CENTER

EXPENDITURES	AME	2014-2015 ACTUAL	2015-2016 BUDGET	Y-T-D ACTUAL	% OF BUDGET	2015-2016 PROJ ACTUAL	2016-2017 BASE BUDGET
<u>CONTRACTUAL SERVICES</u>							
00-00-5505	PROFESSIONAL SERVICES	43,205.57	62,000	32,277.71	52.06	32,500	32,500.00
00-00-5507	CREDIT CARD PROCESSING FEES	937.26	750	610.44	81.39	750	1,000.00
00-00-5515	UNIFORMS	627.40	1,500	657.88	43.86	800	800.00
00-00-5525	LEGALS	3,710.00	3,500	3,476.10	99.32	3,500	3,500.00
00-00-5540	PROPERTY & LIABILITY INSURA	5,925.78	9,000	5,165.62	57.40	5,165	6,000.00
00-00-5560	ADMINISTRATIVE SUPPORT	<u>174,120.00</u>	<u>159,260</u>	<u>132,716.70</u>	<u>83.33</u>	<u>159,260</u>	<u>123,540.00</u>
	TOTAL CONTRACTUAL SERVICES	228,526.01	236,010	174,904.45	74.11	201,975	167,340.00
<u>OTHER CHARGES</u>							
00-00-5601	ADVERTISING	69,232.34	53,848	32,504.58	60.36	65,000	65,250.00
00-00-5605	TRAVEL & TRAINING	8,134.96	7,720	4,791.30	62.06	5,000	7,720.00
00-00-5606	CAR ALLOWANCE	3,481.27	3,500	2,827.02	80.77	3,500	3,500.00
00-00-5615	DUES, SUBSCRIPTIONS & PUB.	4,219.44	4,300	3,854.86	89.65	4,300	4,300.00
00-00-5655	EQUIPMENT RENTAL	<u>4,325.76</u>	<u>10,500</u>	<u>7,256.80</u>	<u>69.11</u>	<u>8,500</u>	<u>9,000.00</u>
	TOTAL OTHER CHARGES	89,393.77	79,868	51,234.56	64.15	86,300	89,770.00
<u>CONTINGENCY</u>							
00-00-5900	CONTINGENCY	0.00	65,302	0.00	0.00	0	5,000.00
00-00-5901	SALARY ADJUSTMENT PLAN	<u>0.00</u>	<u>5,600</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>5,940.00</u>
	TOTAL CONTINGENCY	0.00	70,902	0.00	0.00	0	10,940.00
<u>CAPITAL OUTLAY</u>							
00-00-6000	CAPITAL OUTLAY	14,200.00	0	0.00	0.00	0	0.00
00-00-6010	EQUIPMENT	<u>5,299.00</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>
	TOTAL CAPITAL OUTLAY	19,499.00	0	0.00	0.00	0	0.00
<u>DEBT SERVICE</u>							
00-00-7127	C OF O 2008A PRINCIPAL	0.00	81,445	0.00	0.00	80,000	90,000.00
00-00-7128	C OF O 2008A INTEREST	0.00	41,241	4,246.78	10.30	8,497	4,500.00
00-00-7137	C OF O 2010 SERIES PRINCIPA	0.00	169,214	0.00	0.00	169,214	180,310.00
00-00-7138	C OF O 2010 SERIES INTEREST	0.00	133,881	66,940.44	50.00	133,881	127,958.38
00-00-7152	GO REFUNDING SER 2014	0.00	56,615	42,225.00	74.58	84,450	84,450.00
00-00-7501	C OF O SERIES 2008 PRINCIP	0.00	10,000	0.00	0.00	10,000	10,000.00
00-00-7502	C OF O SERIES 2008 INTEREST	<u>0.00</u>	<u>3,096</u>	<u>1,548.00</u>	<u>50.00</u>	<u>3,096</u>	<u>2,709.00</u>
	TOTAL DEBT SERVICE	0.00	495,492	114,960.22	23.20	489,138	499,927.38
<u>TRANSFERS OUT</u>							
00-00-8120	TRANS OUT-DEBT SERVICE FUND	<u>503,273.29</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>
	TOTAL TRANSFERS OUT	<u>503,273.29</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>
	TOTAL 00-NON-PROGRAM	1,209,674.86	1,283,055	643,768.14	50.17	1,152,425	1,159,360.42
<hr/>							
	TOTAL NON-DEPARTMENT	1,209,674.86	1,283,055	643,768.14	50.17	1,152,425	1,159,360.42
<hr/>							
***	TOTAL EXPENSES ***	1,209,674.86	1,283,055	643,768.14	50.17	1,152,425	1,159,360.42

\*\*\* END OF REPORT \*\*\*

## BASE BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2016

## 503-MAIN STREET PROJECT

REVENUES	AME	2014-2015 ACTUAL	2015-2016 BUDGET	Y-T-D ACTUAL	% OF BUDGET	2015-2016 PROJ ACTUAL	2016-2017 BASE BUDGET
<u>INTEREST INCOME</u>							
00-00-4400 INTEREST INCOME		<u>21.44</u>	<u>300</u>	<u>25.71</u>	<u>8.57</u>	<u>60</u>	<u>50.00</u>
TOTAL INTEREST INCOME		21.44	300	25.71	8.57	60	50.00
<u>INTERGOVERNMENTAL</u>							
00-00-4493 BEDC SUPPORT FUNDING		<u>39,999.96</u>	<u>40,000</u>	<u>33,333.30</u>	<u>83.33</u>	<u>40,000</u>	<u>40,000.00</u>
TOTAL INTERGOVERNMENTAL		39,999.96	40,000	33,333.30	83.33	40,000	40,000.00
<u>MISCELLANEOUS</u>							
00-00-4504 MAIN STREET PROG DONATIONS		8,766.90	10,000	11,380.00	113.80	11,380	15,000.00
00-00-4536 MISCELLANEOUS		<u>647.37</u>	<u>0</u>	<u>239.00</u>	<u>0.00</u>	<u>240</u>	<u>0.00</u>
TOTAL MISCELLANEOUS		9,414.27	10,000	11,619.00	116.19	11,620	15,000.00
<u>TRANSFERS-IN</u>							
00-00-4717 TRANSFER IN - HOTEL #501		<u>75,000.00</u>	<u>75,000</u>	<u>62,500.00</u>	<u>83.33</u>	<u>75,000</u>	<u>110,000.00</u>
TOTAL TRANSFERS-IN		<u>75,000.00</u>	<u>75,000</u>	<u>62,500.00</u>	<u>83.33</u>	<u>75,000</u>	<u>110,000.00</u>
TOTAL REVENUE		124,435.67	125,300	107,478.01	85.78	126,680	165,050.00

BASE BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2016

503-MAIN STREET PROJECT

EXPENDITURES	AME	2014-2015 ACTUAL	2015-2016 BUDGET	Y-T-D ACTUAL	% OF BUDGET	2015-2016 PROJ ACTUAL	2016-2017 BASE BUDGET
<b>NON-DEPARTMENT</b>							
<b>00-NON-PROGRAM</b>							
<u>PERSONNEL COSTS</u>							
00-00-5101 OPERATIONAL SALARIES		75,291.25	61,012	49,447.76	81.05	63,000	88,743.00
00-00-5116 LONGEVITY		384.00	25	0.00	0.00	0	30.00
00-00-5150 SOCIAL SECURITY		5,792.96	4,670	3,953.97	84.67	5,000	5,155.00
00-00-5151 RETIREMENT		8,098.87	6,710	1,980.44	29.51	3,200	7,430.00
00-00-5155 GROUP INSURANCE		8,935.26	8,356	2,063.44	24.69	4,135	8,360.00
00-00-5156 WORKER'S COMPENSATION		161.10	200	152.28	76.14	155	230.00
00-00-5159 RETIREE BENEFITS		<u>0.40</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>
TOTAL PERSONNEL COSTS		98,663.84	80,973	57,597.89	71.13	75,490	109,948.00
<u>SUPPLIES &amp; MATERIALS</u>							
00-00-5201 SUPPLIES		714.99	1,000	856.50	85.65	1,000	1,000.00
00-00-5203 POSTAGE		184.25	100	75.06	75.06	25	100.00
00-00-5206 EQUIPMENT		0.00	500	0.00	0.00	0	0.00
00-00-5230 FORMS PRINTING		<u>3,245.67</u>	<u>2,161</u>	<u>1,419.06</u>	<u>65.67</u>	<u>1,700</u>	<u>250.00</u>
TOTAL SUPPLIES & MATERIALS		4,144.91	3,761	2,350.62	62.50	2,725	1,350.00
<u>MAINTENANCE &amp; REPAIRS</u>							
<u>OCCUPANCY</u>							
00-00-5401 COMMUNICATIONS		<u>2,000.60</u>	<u>1,780</u>	<u>1,705.06</u>	<u>95.79</u>	<u>1,780</u>	<u>1,780.00</u>
TOTAL OCCUPANCY		2,000.60	1,780	1,705.06	95.79	1,780	1,780.00
<u>CONTRACTUAL SERVICES</u>							
00-00-5505 PROFESSIONAL SERVICES		9,866.00	10,000	24,735.37	247.35	5,000	9,600.00
00-00-5525 LEGALS		356.50	1,265	0.00	0.00	300	300.00
00-00-5540 INSURANCE		<u>515.36</u>	<u>600</u>	<u>416.47</u>	<u>69.41</u>	<u>420</u>	<u>600.00</u>
TOTAL CONTRACTUAL SERVICES		10,737.86	11,865	25,151.84	211.98	5,720	10,500.00
<u>OTHER CHARGES</u>							
00-00-5601 ADVERTISING		34,845.71	30,550	26,487.15	86.70	24,536	24,650.00
00-00-5602 PROMOTIONAL ACTIVITIES		11,709.99	12,000	11,088.52	92.40	12,000	9,000.00
00-00-5605 TRAVEL & TRAINING		2,651.36	4,300	3,467.72	80.64	4,300	4,600.00
00-00-5615 DUES, SUBSCRIPTION & PUB		2,095.14	1,610	1,305.00	81.06	1,610	1,610.00
00-00-5655 EQUIPMENT RENTAL		<u>18.49</u>	<u>100</u>	<u>26.86</u>	<u>26.86</u>	<u>25</u>	<u>0.00</u>
TOTAL OTHER CHARGES		51,320.69	48,560	42,375.25	87.26	42,471	39,860.00



BASE BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2016

503-MAIN STREET PROJECT

EXPENDITURES	AME	2014-2015 ACTUAL	2015-2016 BUDGET	Y-T-D ACTUAL	% OF BUDGET	2015-2016 PROJ ACTUAL	2016-2017 BASE BUDGET
<hr/>							
<u>CONTINGENCY</u>							
TOTAL 00-NON-PROGRAM		166,867.90	146,939	129,180.66	87.91	128,186	163,438.00
<hr/>							
TOTAL NON-DEPARTMENT		166,867.90	146,939	129,180.66	87.91	128,186	163,438.00
*** TOTAL EXPENSES ***		166,867.90	146,939	129,180.66	87.91	128,186	163,438.00

\*\*\* END OF REPORT \*\*\*

BASE BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2016

504-ART IN PUBLIC PLACES

REVENUES	AME	2014-2015 ACTUAL	2015-2016 BUDGET	Y-T-D ACTUAL	% OF BUDGET	2015-2016 PROJ ACTUAL	2016-2017 BASE BUDGET
<u>INTEREST INCOME</u>							
00-00-4400	INTEREST INCOME	<u>0.00</u>	<u>0</u>	<u>225.21</u>	<u>0.00</u>	<u>200</u>	<u>0.00</u>
	TOTAL INTEREST INCOME	<u>0.00</u>	<u>0</u>	<u>225.21</u>	<u>0.00</u>	<u>200</u>	<u>0.00</u>
<u>TRANSFERS-IN</u>							
00-00-4719	TRANS IN-HOTEL/MOTEL #501	<u>41,159.00</u>	<u>166,513</u>	<u>138,760.80</u>	<u>83.33</u>	<u>166,513</u>	<u>158,992.00</u>
	TOTAL TRANSFERS-IN	<u>41,159.00</u>	<u>166,513</u>	<u>138,760.80</u>	<u>83.33</u>	<u>166,513</u>	<u>158,992.00</u>
TOTAL REVENUE		41,159.00	166,513	138,986.01	83.47	166,713	158,992.00

BASE BUDGET REPORT

AS OF: SEPTEMBER 30TH, 2016

504-ART IN PUBLIC PLACES

EXPENDITURES	AME	2014-2015 ACTUAL	2015-2016 BUDGET	Y-T-D ACTUAL	% OF BUDGET	2015-2016 PROJ ACTUAL	2016-2017 BASE BUDGET
<b>NON-DEPARTMENT</b>							
<b>00-NON-PROGRAM</b>							
<u>SUPPLIES &amp; MATERIALS</u>							
00-00-5201	SUPPLIES	2,642.46	500	142.04	28.41	150	500.00
00-00-5236	ART PURCHASED	<u>0.00</u>	<u>45,000</u>	<u>1,854.00</u>	<u>4.12</u>	<u>53,526</u>	<u>55,000.00</u>
TOTAL SUPPLIES & MATERIALS		2,642.46	45,500	1,996.04	4.39	53,676	55,500.00
<u>CONTRACTUAL SERVICES</u>							
00-00-5540	INSURANCE	0.00	2,500	785.00	31.40	785	2,500.00
00-00-5561	CONTRACTED SERVICES	<u>23,943.77</u>	<u>85,538</u>	<u>16,975.16</u>	<u>19.85</u>	<u>28,967</u>	<u>75,450.00</u>
TOTAL CONTRACTUAL SERVICES		23,943.77	88,038	17,760.16	20.17	29,752	77,950.00
<u>OTHER CHARGES</u>							
00-00-5601	ADVERTISING	<u>2,285.80</u>	<u>14,800</u>	<u>6,805.07</u>	<u>45.98</u>	<u>16,675</u>	<u>16,000.00</u>
TOTAL OTHER CHARGES		2,285.80	14,800	6,805.07	45.98	16,675	16,000.00
<u>CONTINGENCY</u>							
00-00-5900	CONTINGENCY	<u>0.00</u>	<u>1,000</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500</u>	<u>1,500.00</u>
TOTAL CONTINGENCY		0.00	1,000	0.00	0.00	1,500	1,500.00
<u>CAPITAL OUTLAY</u>							
00-00-6000	CAPITAL OUTLAY	<u>45,000.00</u>	<u>0</u>	<u>47,000.00</u>	<u>0.00</u>	<u>37,735</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY		<u>45,000.00</u>	<u>0</u>	<u>47,000.00</u>	<u>0.00</u>	<u>37,735</u>	<u>0.00</u>
TOTAL 00-NON-PROGRAM		73,872.03	149,338	73,561.27	49.26	139,338	150,950.00
TOTAL NON-DEPARTMENT		73,872.03	149,338	73,561.27	49.26	139,338	150,950.00
*** TOTAL EXPENSES ***		73,872.03	149,338	73,561.27	49.26	139,338	150,950.00

\*\*\* END OF REPORT \*\*\*

**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: July 27, 2016

MEETING DATE: August 2, 2016

1. Agenda Item: Consider and act upon a Resolution of the City Council of the City of Bastrop, Texas, to take a record vote to place a proposal for adoption of the Fiscal Year 2016-2017 budget and tax rate on the September 27, 2016 agenda; specifying the proposed property tax rate; establishing dates for public hearings on the proposed property tax rate; and providing for publication as provided by the Texas Property Tax Code.

2. Party Making Request: Tracy Waldron, Chief Financial Officer

3. Nature of Request: (Brief Overview) Attachments: Yes  No

In accordance with the "Truth in Taxation" laws of the State of Texas, if an entity's proposed tax rate exceeds the effective rate, the entity is required to vote to place a proposal for adoption of budget and tax rate, publish notices and conduct two public hearings.

The City is required to provide the results of the roll call vote at least seven (7) days prior to the first scheduled public hearing on August 23, 2016. A second public hearing is scheduled for September 13, 2016. The Council may not adopt the tax rate at these hearings. The City Council's vote on the tax rate is scheduled for September 27, 2016.

4. Policy Implication:

5. Budgeted:  Yes  No  N/A  
Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_  
Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_  
Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: 

NAME/TITLE	INITIAL	DATE	CONCURRENCE
------------	---------	------	-------------

- a) \_\_\_\_\_
- b) \_\_\_\_\_
- c) \_\_\_\_\_

8. Staff Recommendation: Staff Recommends a proposed tax rate of \$.564

9. Advisory Board:  Approved  Disapproved  None

10. Manager's Recommendation:  Approved  Disapproved  None

11. Motion Requested: \_\_\_\_\_

\_\_\_\_\_



**RESOLUTION NO. R-2016-26**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, TO TAKE A RECORD VOTE TO PLACE A PROPOSAL FOR ADOPTION OF THE FISCAL YEAR 2016-2017 BUDGET AND TAX RATE ON THE SEPTEMBER 27, 2016 AGENDA; SPECIFYING THE PROPOSED PROPERTY TAX RATE; ESTABLISHING DATES FOR PUBLIC HEARINGS ON THE PROPOSED PROPERTY TAX RATE; AND PROVIDING FOR THE PUBLICATION AS PROVIDED BY THE TEXAS PROPERTY TAX CODE.**

---

**WHEREAS**, the City of Bastrop has received the calculated effective tax rate information as presented by the Bastrop County Tax Assessor/ Collector's Office; and

**WHEREAS**, the proposed tax rate of .5640 exceeds the effective tax rate of .5577 and the Statute requires two public hearings in order to entitle the City Council to consider acceptance and adoption of an ordinance levying a proposed tax rate; and

**WHEREAS**, the Texas Property Tax Code Chapter 26, as heretofore amended, provides the specific procedures in which to consider the proposed tax rate;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS**

**SECTION 1.** The City Council of the City of Bastrop, Texas placed a proposal for adoption of the budget and tax rate for fiscal year 2016-2017 on the agenda for the September 27, 2016 City Council meeting.

**SECTION 2.** The City Council of the City of Bastrop will hold two public hearings on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 1.13 percent (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax calculated under Chapter 26, Tax Code).

**SECTION 3.** Public Hearings shall be held on August 23, 2016 and September 13, 2016 at 6:30 p.m. in the City Council Chambers at Bastrop City Hall, 1311 Chestnut Street, Bastrop, Texas to receive public comment.

**SECTION 4.** The content and vote taken on this resolution shall be made available for public to view as provided by the Texas Property Tax Code.

**SECTION 5.** The City Council of the City of Bastrop, Texas met in a public meeting on August 2, 2016, and accepted this resolution with a majority vote as follows:

Mayor Pro Tem Willie DeLaRosa	YEA	___	NAY	___	ABSTAIN	___	ABSENT	___
Council Member Gary Schiff	YEA	___	NAY	___	ABSTAIN	___	ABSENT	___
Council Member Deborah Jones	YEA	___	NAY	___	ABSTAIN	___	ABSENT	___
Council Member Kay Garcia McAnally	YEA	___	NAY	___	ABSTAIN	___	ABSENT	___
Council Member Bill Peterson	YEA	___	NAY	___	ABSTAIN	___	ABSENT	___

READ and ADOPTED on the 2<sup>nd</sup> day of August 2016.

**APPROVED:**

\_\_\_\_\_  
Ken Kesselus, Mayor

**ATTEST:**

\_\_\_\_\_  
Ann Franklin, City Secretary